



City of Huntington
Community Development
& Redevelopment

**FLOODPLAIN DEVELOPMENT
PERMIT / IMPROVEMENT
LOCATION PERMIT APPLICATION**

300 Cherry Street, Huntington, IN 46750
Ph: (260) 356-5146 Fax: (260) 454-5211
www.huntington.in.us

DATE APPLIED: _____ PERMIT NO: _____
DATE ISSUED: _____ RECEIPT NO: _____

Department Use Only

Parcel #: _____ Township: _____
Subdivision: _____ Section/Phase: _____ Lot #: _____ Zoning: _____

Address of Construction Activity: _____

P R O P E R T Y	O W N E R	Name: _____
		Mailing Address: _____
		City/State/Zip Code: _____ Ph: _____

Individual / Contractor Responsible for Floodplain Activity:

Building Contractor: _____
Name Address Phone
Earthwork Contractor: _____
Name Address Phone

Work: New Construction/Development (construction, mfd. homes, walls/fences, flood control structures, material storage, etc.)
 Substantial Improvement (modifying a structure by more than 50% of its present market value)
 Earthwork (mining dredging filling grading excavating drilling)
 Other (any change in direction, height, or velocity of flood/surface waters): _____

Description of Activity: _____

Classification: Residential Commercial Industrial Recreational **Flood Zone:** _____ **FIRM Date:** _____

Activity Within: Floodplain/Flood Fringe Floodway (DNR permit required) **Construction Sq. Ft:** _____

Regulatory Flood Elevation: _____' NAVD88 **Flood Protection Grade (NAVD88):** _____' (FPG = NAVD88 + 3 feet)

I hereby certify that I have the authority to make the foregoing application; that the application and accompanying plans/documentation are correct; and that the Department is hereby authorized to enter the premises to perform required inspections; and that any structure will not be used or occupied until a Certificate of Occupancy has been issued. I further acknowledge that the violation of applicable codes and ordinances may result in the assessment of fines and penalties.

Applicant Signature Printed Name Date

Department Use Only
Permit Fee
Permit Fee: \$ _____
Other: _____ \$ _____
Total Fees: \$ _____

Approved by: _____
Department Representative Date

Comments/Conditions: _____

THE FOLLOWING INFORMATION, IF APPLICABLE, MUST BE SUBMITTED WITH THE BUILDING/IMPROVEMENT LOCATION PERMIT APPLICATION:

1. Site plan of the property showing:
 - a. All property lines and dimensions
 - b. All streets, alleys, and other rights-of-ways adjacent to the site
 - c. The location of all recorded easements
 - d. The location of all utility lines (overhead and underground)
 - e. The location of all County Regulated Legal Drains
 - f. All existing and proposed structures
 - g. The setbacks of all existing and proposed structures
 - h. The height, width, and depth of proposed structures
 - i. Existing and proposed land grades
2. Elevation documentation of the lowest floor (including basement) of all proposed structures utilizing the National Geodetic Vertical Datum of 1929 (NGVD).
3. A copy of the IDNR permit or floodplain analysis/regulatory assessment, if utilized, to determine regulatory flood elevation and floodway boundary.
4. IDNR permit (if construction/fill activity is in floodway).

PLEASE NOTE THE FOLLOWING REQUIREMENTS WHICH MAY APPLY:

1. If the proposed activity is within a regulated floodway or undetermined floodplain area, applicant must submit plans and notify DNR in writing for preliminary approval before this local permit can be processed/approved. Indiana Department of Natural Resources - Division of Water, 402 W. Washington Street, Room W246, Indianapolis, IN 46204.
2. If the site is an identified floodplain where the limits of the floodway and floodway fringe have not yet been determined (Zone A), and the drainage area upstream of the site is greater than one square mile, the applicant shall forward all permit information to the Indiana Department of Natural Resources for review and comment.
3. If the site is in an identified floodplain where the limits of the floodway and floodway fringe have not yet been determined (Zone A), and the drainage area upstream of the site is less than one square mile, the applicant shall provide an engineering analysis showing the limits of the floodway, floodway fringe and 100-year elevation for the site.
4. This permit may require the applicant to take steps necessary to prevent increased flood damages (§158.049-F):
 - a. Within the identified floodway:
 1. No activity shall be allowed, which acting alone or in combination with existing or future similar works, will cause any increase in the elevation of the regulatory flood.
 2. For all projects involving channel modifications or fill (including levees), the City shall submit a request to the Federal Emergency Management Agency to revise the regulatory flood data.
 - b. Within all Special Flood Hazard Areas (SFHA) identified as A Zones (A1-30, AE, A, AO, AH, A99):
 1. The total cumulative effect of the activity, when combined with all other existing and anticipated activities, will not increase the regulatory flood elevation more than one-tenth (0.1) of one foot and will not increase actual or potential flood damages.
 - c. Public health standards in all Special Flood Hazard Areas (SFHA):
 1. No activity shall include locating or storing chemicals, explosives, buoyant material, flammable liquids, pollutants, or other hazardous or toxic materials below the FPG unless stored in a tank or flood proofed building.
 2. New and replacement sanitary sewer lines and on-site waste disposal systems may be permitted providing all manholes and other above ground openings located below the FPG are watertight.
5. This permit may require the applicant to take steps necessary to protect buildings below the FPG from flood damage (§158.049-G).
 - a. Building protection requirements apply only to: new structures with a floor area greater than 400 sq. ft., modifications to new or damaged structures of more than 50% of present market value, manufactured home installation, and travel trailer installation.
 1. Please review the applicable Flood Hazard Area Overlay District (FHA) for detailed building protection requirements (§158.049-G).
6. This permit only applies to regulated activities within Flood Hazard Areas (FHA), other permits (building, electrical, plumbing, and fence) may still be required for activities in conjunction with your project.

IMPORTANT INSPECTION INFORMATION

1. Once the lowest floor slab is installed, a completed elevation certificate for all structures or a completed floodproofing certificate, if utilized on non-residential buildings shall be submitted to the Department prior to continued construction.
2. No work shall begin until an approved Floodplain Permit has been obtained. Failure to obtain an approved application prior to beginning work will result in fines and penalties.

THE ISSUANCE OF A PERMIT SHALL NOT AUTHORIZE THE VIOLATION OF ANY PROVISION OF THE BUILDING CODE, ELECTRICAL CODE, PLUMBING CODE, ZONING CODE, OR ANY OTHER APPLICABLE CODE OR REGULATION.