

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, JANUARY 23, 2023**

IN ATTENDANCE: Commissioner Rob Miller; Commissioner Tom Wall; Commissioner Terry Stoffel; Jill Landrum, Auditor; Stefanie Barrioz, HR Director; Sheriff Chris Newton; Joakim Abrahamsson, IT Director; Kristine Thurston, DLZ; Bob Garrett, County Attorney; Bob Jeffers, EMA Director; Phil Hibbert, Facilities Manager; Brenda Hamilton, Treasurer; Terry Miller, County Council; Tim Eckert, Veteran Services Officer; Jeff Brill, CivilCon; Bridgett Burkhart, Office Manager

The following people attended virtually through Zoom: John DiDomizio, Beam Longest and Neff

Commissioner Rob Miller called the meeting to order at 8:42 a.m.

IN THE MATTER OF MINUTES)

1/09/2023

Tom Wall made a motion to approve the Minutes from the January 9, 2023. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

IN THE MATTER OF CLAIMS)

1/25/2023

Terry Stoffel made a motion to approve the Claim docket for January 25, 2023. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PAYROLL)

1/13/2023

Terry Stoffel made a motion to approve the Payroll docket for January 13, 2023. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Courtroom Upgrade

Joakim Abrahamsson, IT Director, spoke with the Commissioners regarding a courtroom audio and video upgrade. New Era Technology provided a quote in the amount of \$79,665.00 for the Courtroom IVD Upgrade. Tom Wall made a motion to proceed with the upgrade. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Printer Lease

Joakim Abrahamsson, IT Director, requested to add four printers to the lease. These machines will be located at the jail. Terry Stoffel made a motion to approve adding the four printers. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Jail Expansion/Renovation Update

Kristine Thurston, DLZ Construction Observation Manager, gave an update on the progress at the jail. She stated that they are working on a punch list of items to be completed. Once the punch list items are finished, inmates will be moved so that the cracks in the concrete can be addressed.

IN THE MATTER OF DISCUSSION)

Encryption

Sheriff Newton discussed the decision to go to encrypted radio transmissions for law enforcement personnel. Sheriff Newton stated that the plan is to roll this out to all volunteers in Huntington County when they have the bugs worked out. The Commissioners stated that they support Sheriff Newton's decision on the encryption.

IN THE MATTER OF CONTRACT)

Emergency Operations Plan (EOP)

Bob Jeffers, EMA Director, presented a Contract for Services with The Brookfield Group, LLC in the amount of \$3,900.00 for an updated Emergency Operations Plan (EOP). Tom Wall made a motion to approve this contract. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

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IN THE MATTER OF CONTRACT)

Emergency Response Plan

Bob Jeffers, EMA Director, presented a Contract for Services with The Brookfield Group, LLC in the amount of \$2,800.00 to review and update the Huntington County Hazardous Materials Emergency Response Plan. Tom Wall made a motion to approve the contract. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Grant Application

Bob Jeffers, EMA Director, presented a grant application titled Building Resilient Infrastructure and Communities (BRIC) in the amount of \$20,304.00 through the Indiana Department of Homeland Security. This is for a multi-hazard mitigation plan. Terry Stoffel made a motion to approve the grant application. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Board of Finance Meeting

The Board of Finance opened the annual meeting with Commissioner Rob Miller, Commissioner Terry Stoffel, Commissioner Tom Wall, Bob Garrett, County Attorney, and Brenda Hamilton, County Treasurer present at 9:48 a.m.

The first order of business was to elect the officers for the Board of Finance for the year. Tom Wall made a motion to elect Rob Miller as President and Brenda Hamilton as Treasurer. Terry Stoffel seconded and the motion passed 4-0 with Tom Wall voting yea, Terry Stoffel voting yea, Rob Miller voting yea, and Brenda Hamilton voting yea.

Brenda Hamilton, Treasurer submitted a report of the funds invested and interest paid. Terry Stoffel made a motion to accept the reports as presented. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

Brenda also presented the Commissioners with a list of outstanding warrants in the amount of \$1065,52 and requested that these two-year-old warrants be cancelled. Terry Stoffel made a motion to cancel these outstanding checks and receipt the money back into the funds they came from. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

The Board of Finance Annual Meeting was closed at 10:04 a.m.

IN THE MATTER OF DISCUSSION)

Property Tax Software Request

Brenda Hamilton, Treasurer, spoke with the Commissioners regarding the need of updated property tax software. The software update would benefit the Treasurer's Office, Assessor's Office, and the Auditor's Office. She will get updated quotes on the software to share with the Commissioners.

IN THE MATTER OF REPORT

100R Salary Report

Jill Landrum, Auditor, presented the 100R Salary Report that must be advertised in the newspaper and uploaded into Gateway. Terry Stoffel made a motion to accept the report as presented. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Veteran Services Officer Update

Tim Eckert, Veteran Services Officer, gave an update on the items he is working on. He stated that the cemetery marker for the soldier from the War of 1812 has been repaired. Tim also provided the statistics for his outreach for December and informed the Commissioners of the veterans who have passed since his last update.

Discussion was had regarding the Community Based Outpatient Clinic (CBOC) which was scheduled to open soon has been delayed due to the physician backing out. Tim will update when more information is available.

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Discussion was also had regarding transportation for veterans. Huntington Area Transportation (HAT) will provide transportation (and invoice the Commissioners on a bi-weekly basis) for veterans who need to travel for medical treatment. The Commissioners asked that Tim continue to inform the veteran organizations throughout the County that this service is available.

IN THE MATTER OF DISCUSSION)

Mural at the O'Donnell Center

Phil Hibbert, Facilities Manager, gave an update on the mural project at the O'Donnell Center at Victory Noll. He met with the Legacy Mural Committee to review the mural design that the sisters are commissioning for the OLV building.

IN THE MATTER OF DISCUSSION)

Broadband Update

John DiDomizio, Beam Longest and Neff provided an update on the Broadband Market Assessment. They are in the preliminary design phase and have been working with Citizens Telephone for areas south of the reservoir. They are working with Comcast for areas in the western part of the county. The next steps involve compiling an address list for grant applications.

IN THE MATTER OF DISCUSSION)

Pop-Up Dance

The City of Huntington has contacted the Commissioners' Office regarding the use of the courthouse rotunda for a "Pop-Up Dance" on February 17, 2023. Tom Wall made a motion to allow them the use of the rotunda without cost. The City will be required to add Huntington County as an additional insured on their insurance policy for this event, and they will be required to pay for security. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Mileage Rate Increase

Tom Wall made a motion to increase the Mileage Reimbursement rate to \$0.655/mile effective today, January 23, 2023. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

IN THE MATTER OF APPOINTMENT)

Rural Huntington Regional Water and Sewer Board

Rob Miller made a motion to appoint Bruce Stanton to the Rural Huntington Regional Water and Sewer Board. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF PERMIT)

Tipton Street between Condit and Broadway

Terry Stoffel made a motion to approve the Application for Permit for Duke Energy on East Tipton between Condit Street and North Broadway St. in Huntington County. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF CONTRACT)

County Attorney

Terry Stoffel made a motion to approve the 2023 Contract between Huntington County and Robert S. Garrett, Attorney. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF REPORT)

Clerk of the Circuit Court Report

Bridgett Burkhart, Office Manager, presented the Clerk of the Circuit Court Report for the month ending December 31, 2022 as prepared by Shelley Septer, Clerk of Huntington Circuit/Superior Courts.

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IN THE MATTER OF REPORT)

Treasurer's Report


Bridgett Burkhart, Office Manager, presented the County Treasurer's Report for the month ending December 31, 2022 as prepared by Brenda Hamilton, Treasurer.

IN THE MATTER OF DISCUSSION)

Employee Wellness Discount

Stefanie Barrioz, HR Director, spoke with the Commissioners regarding the requirements for the Employee Wellness Discount. By consensus, the Commissioners agreed to keep the requirements the same as 2022.

The Commissioners recessed at 11:46 a.m.



Rob Miller

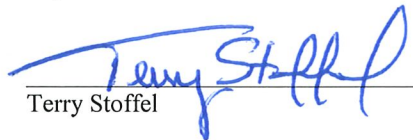


Tom Wall

ATTEST:



Jill M. Landrum



Terry Stoffel

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