

**REGULAR SESSION OF THE COUNTY COUNCIL
OF HUNTINGTON COUNTY INDIANA
JANUARY 23, 2023 MEETING MINUTES**

The Huntington County Council met in regular session on the 23rd day of January 2023, in the G.A.R. Room, at the Huntington County Courthouse, Huntington, Indiana, at 7:00 P.M. for considering all business brought before it pursuant to notice given to the Huntington Herald-Press on January 11, 2023.

Council Members Present: Kendall Mickley, Shane Bickel, Terry Miller, Keith Eller, Peyton Pike and Brian Warpup. John Stoeckley was absent.

Council President Kendall Mickley called the meeting to order. Terry Miller gave the invocation and led the Pledge of Allegiance.

ITEM 1: President Mickley requested nominations for 2023 Council Officers. Shane Bickel made a motion to reappoint Kendall Mickley as Council President. Keith Eller seconded and the motion passed 6-0.

Kendall Mickley made a motion to appoint Terry Miller as Council Vice President. Peyton Pike seconded and the motion passed 6-0.

ITEM 2: President Kendall Mickley asked for approval of the County Council minutes from the December 12, 2022 meeting. Keith Eller made a motion to approve the minutes. Terry Miller seconded and the motion passed 6-0.

ITEM 3: Dispatch Director Tim Allen requested an Additional Appropriation of \$268,694.00 for Fund 4020 PSAP budget line 4020.11625.00000.0000 -Dispatcher to cover the pay and 5% increase of six full-time positions, which were not advertised during 2023 budgets.

Terry Miller made a motion to approve the Additional Appropriation. Shane Bickel seconded, and the motion passed 6-0.

ITEM 4: Due to changes at Budget Workshop that were not advertised, Auditor Jill Landrum requested Additional Appropriations totaling \$5,950.00 for the County Elected Officials Training FUND 1217 in the following budget lines:

1217.34263.00000.0000	Treasurer Expenses	\$	1,100.00
1217.34264.00000.0000	Auditor Expenses	\$	1,800.00
1217.34266.00000.0000	Clerk Expenses	\$	2,000.00
1217.34262.00000.0000	Surveyor's Expenses	\$	1,050.00

Keith Eller made a motion to approve the Additional Appropriations. Peyton Pike seconded, and the motion passed 6-0.

ITEM 5: Sheriff Chris Newton requested an Additional Appropriation of \$9,000.00 for Fund 1233 - Jail LIT in budget line 1233.33520.00000.0380 - Meals for Prisoners due to a higher allowance than was advertised for 2023 budget.

Shane Bickel made a motion to approve the Additional Appropriation. Terry Miller seconded, and the motion passed 6-0.

ITEM 6: Sheriff Chris Newton requested approval for a new position of Inmate Services Director. This position received a favorable recommendation from the Job Class Committee. Jami Fox will be hired for this position and she has gone to multiple jails to get ideas for the best practices used there that we can implement in our facility such as GED, High School Diploma, church programs, Bible Studies, and working with Community Corrections and Probation. She will also be able to provide inmates with resources in our community that will assist them when they are released.

Keith Eller made a motion to approve the new position. Peyton Pike seconded, and the motion passed 6-0.

ITEM 7: President Mickley mentioned the list of proposed changes for the 2023 Wage & Salary Ordinance that was provided by Auditor Jill Landrum. See Addendum A to Council Minutes

ITEM 8: Terry Miller made a motion to open the 2023 Wage & Salary Ordinance. Peyton Pike seconded, and the motion passed 6-0.

ITEM 9: Shane Bickel made a motion to approve the proposed changes to the 2023 Wage & Salary Ordinance (Attached Addendum A), as presented. Terry Miller seconded and the motion passed 6-0.

ITEM 10: Peyton Pike made a motion to close the 2023 Wage & Salary Ordinance. Shane Bickel seconded and the motion passed 6-0.

ITEM 11: Emergency Management Director Robert Jeffers requested Additional Appropriations totaling \$300,000 for Fund 8333 - SHSP Grant in the following budget lines:

8333.45600.00000.0000	Prime Mover Trucks	\$	150,000.00
8333.44200.00000.0000	Radio Equipment	\$	150,000.00

Keith Eller made a motion to approve the Additional Appropriations. Terry Miller seconded and the motion passed 6-0.

ITEM 12: Director Jeffers also requested Additional Appropriations totaling \$13,120.00 for Fund 8334 - HMEP Grant in the following budget lines:

8334.31300.00000.0000	Education/Training	\$	10,320.00
8334.31425.00000.0000	Planning	\$	2,800.00

Terry Miller made a motion to approve the Additional Appropriations. Peyton Pike seconded and the motion passed 6-0.

ITEM 13: Director Jeffers also requested an Additional Appropriation of \$3,900.00 for Fund 8351 EMPG-C Grant in budget line 8351.31425.00000.0000 Planning

Shane Bickel made a motion to approve the Additional Appropriations. Peyton Pike seconded and the motion passed 6-0.

ITEM 14: Drug Court Coordinator Erin Wiley requested Budget Appropriations for Fund 9605 - Drug Court Grant (odd years), as follows:

9605.11111.00000.9611	Drug Court Coordinator	\$	55,724.00
9605.11347.00000.9611	Drug Court Prob Officer	\$	21,247.00
9605.12100.00000.9611	Social Security	\$	8,013.00

9605.12200.00000.9611	Retirement	\$	14,874.00
9605.12300.00000.9611	Insurance	\$	50,000.00
9605.34300.00000.9611	Workers Compensation	\$	1,280.00
9605.34510.00000.9611	Unemployment	\$	95.00
9605.21100.00000.9611	Office Supplies	\$	100.00
9605.24500.00000.9611	Operating Supplies	\$	250.00
9605.21411.00000.9611	Food	\$	100.00
9605.21900.00000.9611	Drug Testing Supplies	\$	1,200.00
9605.31000.00000.9611	Printing	\$	100.00
9605.32500.00000.9611	Travel Expense	\$	10,000.00
9605.22600.00000.9611	DC/Prob Incentives	\$	500.00
9605.32301.00000.9611	Cell Phones	\$	1,000.00
9605.39500.00000.9611	Subscriptions/Dues	\$	188.00
TOTAL			\$ 164,671.00

Terry Miller made a motion to approve the Budget Appropriations. Keith Eller seconded and the motion passed 6-0.

ITEM 15: Chief Probation Officer Heather Malone requested a Budget Appropriation of \$3,500. for Fund 9682 - 2023 LACE Grant - Probation budget line 9682.21900.00000.0000 Drug Testing Supplies.

Peyton Pike made a motion to approve the Budget Appropriation. Terry Miller seconded and the motion passed 6-0.

ITEM 16: Drug Court Coordinator Erin Wiley requested a Budget Appropriation of \$3,000 for Fund 9683 - 2023 LACE Grant - Drug Court budget line 9683.22600.00000.0000 DC/Prob Incentives

Peyton Pike made a motion to approve the Budget Appropriation. Terry Miller seconded and the motion passed 6-0.

ITEM 17: Community Corrections Director Leslie Rentschler requested Grant Budget Appropriations totaling \$649,829.13 for Fund 1122 - Project Income in the following budget lines:

1122.11336.00000.9611	Surveillance Officer	\$	30,989.40
1122.11900.00000.9611	Longevity	\$	1,800.00
1122.12100.00000.9611	Social Security	\$	28,405.69
1122.12200.00000.9611	Retirement	\$	48,326.40
1122.12300.00000.9611	Health Insurance	\$	320,959.24
1122.21100.00000.9611	Office Supplies	\$	6,000.00
1122.21411.00000.9611	Food	\$	3,500.00
1122.21420.00000.9611	Cleaning Supplies	\$	8,000.00
1122.21500.00000.9611	Supplies	\$	500.00
1122.21900.00000.9611	Drug Testing Supplies	\$	6,500.00
1122.31315.00000.9611	Program & Education Materials	\$	3,000.00
1122.34300.00000.9611	Workers Compensation	\$	5,518.45
1122.34510.00000.9611	Unemployment	\$	1,579.95
1122.36200.00000.9611	Service Contracts	\$	112,750.00
1122.44110.00000.9611	Misc. Equipment	\$	6,000.00
1122.44400.00000.9611	Data Processing Equipment	\$	60,000.00
1122.45100.00000.9611	Office Equipment	\$	6,000.00
TOTAL			\$ 649,829.13

Shane Bickel made a motion to approve the Budget Appropriations. Peyton Pike seconded and the motion passed 6-0.

ITEM 18: Leslie also requested Grant Budget Appropriations totaling \$352,227.00 for Fund 9317 COMMUNITY CORRECTIONS (ODD YR) in the following budget lines:

9317.11000.00000.9611 Director	\$	70,526.78
9317.11005.00000.9611 Assistant Director	\$	58,000.00
9317.11108.00000.9611 Field Officer	\$	40,000.00
9317.11111.00000.9611 Coordinator	\$	43,000.00
9317.11515.00000.9611 Financial Data Analyst	\$	45,000.00
9317.13020.00000.9611 Office Manager	\$	38,000.00
9317.31000.00000.9611 Printing	\$	2,000.00
9317.32300.00000.9611 Telephone	\$	3,500.00
9317.32500.00000.9611 Travel Expenses	\$	7,000.00
9317.35106.00000.9611 Internet	\$	6,000.00
9317.36200.00000.9611 Service Contracts	\$	39,200.22
TOTAL	\$	352,227.00

Terry Miller made a motion to approve the Budget Appropriations. Keith Eller seconded and the motion passed 6-0.

ITEM 19: Leslie also requested Grant Budget Appropriations totaling \$235,000.00 for Fund 9317 (ODD) - COMMUNITY CORRECTIONS Residential Work Release Program in the following budget lines:

9317.11174.00000.9631 Residential Living Supervisor	\$	55,000.00
9317.11239.00000.9631 Transition Team Manager	\$	45,000.00
9317.11111.00000.9631 Coordinator	\$	43,000.00
9317.11900.00000.9631 Longevity	\$	700.00
9317.12000.00000.9631 Overtime	\$	3,884.82
9317.12100.00000.9631 Social Security	\$	297.19
9317.12200.00000.9631 Retirement	\$	551.64
9317.12300.00000.9631 Health Insurance	\$	86,461.46
9317.34300.00000.9631 Workers Comp	\$	85.47
9317.34510.00000.9631 Unemployment	\$	19.42
TOTAL	\$	235,000.00

Peyton Pike made a motion to approve the Budget Appropriations. Terry Miller seconded and the motion passed 6-0.

ITEM 20: Leslie also requested Grant Budget Appropriations totaling \$98,290.75 for Fund 9320 - COMMUNITY COORDINATOR GRANT in the following budget lines:

9320.11120.00000.0000 Part-time	\$	73,321.11
9320.12100.00000.0000 Social Security	\$	3,691.71
9320.21100.00000.0000 Office Supplies	\$	1,881.02
9320.21200.00000.0000 Computer Supplies	\$	857.91
9320.32301.00000.0000 Cell Phone	\$	640.00
9320.32500.00000.0000 Travel Expenses	\$	4,000.00
9320.34300.00000.0000 Workers Comp	\$	1,102.42
9320.34510.00000.0000 Unemployment	\$	250.55
9320.36200.00000.0000 Service Contracts	\$	12,000.00
9320.44100.00000.0000 Equipment	\$	546.03
TOTAL	\$	98,290.75

Shane Bickel made a motion to approve the Budget Appropriations. Peyton Pike seconded and the motion passed 6-0.

ITEM 21: Leslie also requested Grant Budget Appropriations totaling \$97,257.00 for Fund 9672 - 2023 PRE-TRIAL GRANT in the following budget lines:

9672.11111.00000.0000 Pre-Trial Coordinator	\$	47,964.00
9672.11116.00000.0000 Assistant Pretrial Coordinator	\$	26,849.00
9672.12100.00000.0000 Social Security	\$	5,488.60
9672.12200.00000.0000 Retirement	\$	12,552.80
9672.12300.00000.0000 Group Ins	\$	3,095.96
9672.34300.00000.0000 Workers Comp	\$	916.64
9672.34510.00000.0000 Unemployment	\$	390.00
TOTAL	\$	97,257.00

Keith Eller made a motion to approve the Budget Appropriations. Peyton Pike seconded and the motion passed 6-0.

ITEM 22: Leslie also requested Grant Budget Appropriations totaling \$38,419.84 for Fund 8658 - 2022 SIM Round 3 Grant in the following budget lines:

8658.11116.00000.0000 Pretrial Assistant Coordinator	\$	31,390.00
8658.12100.00000.0000 Social Security	\$	1,401.32
8658.21100.00000.0000 Office Supplies	\$	1,000.00
8658.32500.00000.0000 Travel Expenses	\$	3,883.58
8658.34300.00000.0000 Workers Comp	\$	554.94
8658.34510.00000.0000 Unemployment	\$	190.00
TOTAL	\$	38,419.84

Terry Miller made a motion to approve the Budget Appropriations. Peyton Pike seconded and the motion passed 6-0.

ITEM 23: Leslie also requested Grant Budget Appropriations totaling \$155,088.08 for Fund 8659 - 2023 SIM Round 4 Grant in the following budget lines.

8659.11111.00000.0000 Pretrial Coordinator	\$	54,924.00
8659.12100.00000.0000 Social Security	\$	4,000.00
8659.12200.00000.0000 Retirement	\$	11,585.08
8659.12300.00000.0000 Group Insurance	\$	83,272.36
8659.34300.00000.0000 Workers Comp	\$	916.64
8659.34510.00000.0000 Unemployment	\$	390.00
TOTAL	\$	155,088.08

Shane Bickel made a motion to approve the Budget Appropriations. Terry Miller seconded and the motion passed 6-0.

ITEM 24: Leslie also requested Grant Budget Appropriations totaling \$1,760,000.00 for Fund 8760 Community Catalyst Grant in the following budget lines:

8760.11239.00000.0000 Transition Team Manager	\$	155,542.29
8760.11176.00000.0000 Living Unit Coordinator FT	\$	296,293.02
8760.11120.00000.0000 Living Unit Coordinator PT	\$	237,248.82
8760.11174.00000.0000 Residential Living Supervisor	\$	67,914.93
8760.11111.00000.0000 Services Case Coordinator	\$	53,084.87
8760.11347.00000.0000 Drug Court Probation Officer	\$	104,695.16

8760.12100.00000.0000 Social Security	\$	71,008.28
8760.12200.00000.0000 Retirement	\$	98,316.47
8760.12300.00000.0000 Group Insurance	\$	654,070.41
8760.34300.00000.0000 Workers Comp	\$	17,755.95
8760.34510.00000.0000 Unemployment	\$	4,069.80
TOTAL	\$	1,760,000.00

Shane Bickel made a motion to approve the Budget Appropriations. Peyton Pike seconded and the motion passed 6-0.

ITEM 25: County Extension Director & Agriculture & Natural Resources Educator Ed Farris appeared before Council to provide an update on the Purdue Extension Programming.

ITEM 26: NEW/OLD BUSINESS:

HR Director Stefanie Barrioz requested permission for filling vacancies for the Food Inspection Specialist who is retiring in March, and also the Deputy EMA Director who is retiring in February.

Terry Miller made a motion to fill the upcoming vacancies. Shane Bickel seconded and the motion passed 6-0.

ITEM 27: REPORTS & ORGANIZATION OF COUNCIL'S COMMITTEES

COMMUNITY CORRECTION COMMITTEE - Director Leslie Rentschler provided an update. As of 01/23/23 there are 123 on Bond Release; 6 on day reporting; 61 on Home Detention; 3 on Probation; 1 on SCRAM/CAM; and 2 on Work Release. Terry Miller and Brian Warpup will serve on this Committee in 2023.

SOLID WASTE - Nothing new to report. Peyton Pike will remain on this committee.

3-A REGIONAL DEVELOPMENT - John Stoeckley was absent and will remain on this committee.

JOB CLASSIFICATION AND COMPENSATION ADMINISTRATION COMMITTEE - Keith Eller, Brian Warpup, & John Stoeckley will serve on this committee in 2023. Kendall mentioned that Vicki Pearson agreed to be a non-voting member, along with Jill (Landrum) for the committee. Kendall recommended that the committee create a monthly schedule for February thru June, so that everything is decided by budget time in July. The Committee will have the discretion to approve filling positions (re-hires) by phone or e-mail consensus. The Committee will review requests for new positions or wage changes, and if they have a favorable recommendation, then it will need to go to full Council for approval.

LOCAL ANTI-DRUG COALITION EFFORT (L.A.C.E.)/EARLY INTERVENTION TEAM - Shane Bickel - No report. Shane Bickel will remain on this committee in 2023.

LIME CITY DEVELOPMENT - Terry Miller indicated that there would be a meeting on Friday, January 27th @ Metal Source. Terry will remain on this committee for 2023.

EMERGENCY MANAGEMENT - Keith Eller reported that the first meeting will be Jan. 25th, 2023. Keith will serve on this committee again in 2023.

PLAN COMMISSION - Terry Miller reported there has not been a meeting in 4 months. The Development Plan will be on Wednesday, Jan. 25th. Terry will serve on the committee again in 2023.

C.E.D.I.T. ADVISORY - Peyton Pike had nothing to report. She will remain on the Committee in 2023.

HCUED - Kendall Mickley reported that 2022 was a good year and he will continue to serve on HCUED in 2023.

ABCD - Keith Eller reported that Chief Probation Officer Heather Malone was named the recipient of the ABCD (Above & Beyond the Call of Duty) award at the County Christmas party in December. Keith will continue to serve on the committee in 2023.

TAX ABATEMENT REVIEW - No report was given. John Stoeckley will continue to serve on this committee in 2023.

WHARMM - Peyton Pike indicated that the Committee had not met. She will continue to serve on the committee in 2023.

COMMISSIONERS HEALTH INSURANCE ADVISORY COMMITTEE - Keith Eller reported that the County has a new vision plan (VSP). HR Director Stefanie Barrioz shared that the new plan will not require for employees to pay in advance. She also stated that health expenses went down, and there is no rate increase for 2023.

EMS ADVISORY COUNCIL - Peyton Pike has been serving on this committee and will continue in 2023. Kendall Mickley stated that the County has a new EMS LIT to help make payments to Parkview for EMS service. County Attorney Bob Garrett drafted a contract between the County and Parkview.

HCPSD COMMITTEE - Kendall Mickley did not have anything new to report, and he will continue to serve on this committee in 2023.

INTERNAL CONTROLS COMMITTEE - There was nothing to report. Kendall Mickley and Auditor Jill Landrum will serve on this committee in 2023.

REDEVELOPMENT COMMISSION (RDC) - Terry Miller gave an update on the RDC, and current TIFs. He also indicated that Junction 9 (the old Joe & Peg's) was sold in 2022. The RDC has recently entered into an Agreement to Purchase on the Norwood's property. Terry Miller & John Stoeckley will continue to serve on this committee in 2023.

ITEM 28: ADJOURNMENT - Keith Eller made a motion to adjourn the meeting. Peyton Pike seconded, and the motion passed 6-0.

ADDENDUM A
HUNTINGTON COUNTY COUNCIL MINUTES
January 23, 2023

Proposed & Approved Changes to the 2023 Wage & Salary Ordinance

- 1) Public Health Nurse (fund correction - not changing annual amount for employee)
MAX rate for position to be allocated as follows:

1159.11520.00000.0610	\$52,895.57	EXEMPT
9123.11520.00000.0000	\$5,249.92	EXEMPT
TOTAL MAX PAY	\$58,145.49	

- 2) Health Department Coordinator - changing payroll distribution

1168.11111.00000.0000	\$14.33 per hour	NON-EXEMPT
1159.11111.00000.0610	\$4.00 per hour	NON-EXEMPT

- 3) Soil & Water - Office Manager - not changing overall payroll amount, just amounts paid from funds to be:

4913.13020.00000.0000	\$1.31 per hour	NON-EXEMPT
1000.13030.00000.0068	\$15.83 per hour	NON-EXEMPT

- 4) Drug Court Probation Officer (NON-EXEMPT)
(Funded by 9605 - Drug Court Grant and Fund 8760 - Community Catalyst

9605.11347.00000.9611	Deputy Probation Officer	\$20,510.50
8760.11347.00000.0000	Deputy Probation Officer	\$20,510.50

The pay will first be disbursed from Fund 9605, and then switch to Fund 8760.

- 5) Assessor - Deputy (NON-EXEMPT) Position approved by Council in December 2022
1000.11225.00000.0008 \$19.03/hr MAX Rate

- 6) CCIS - Payroll Budget Account Code changes - MAX Rate of Pay does not change
Instead of 1000.11510.00000.0106 (PC Tech), employee will be paid from
1000.11509.00000.0106 (System Administrator). EXEMPT

Instead of 1000.11511.00000.0000 (GIS/IT Technician), employee will be paid from
1000.11509.00000.0106 (System Administrator). EXEMPT

- 7) Asst. Chief Probation Officer position to be paid \$6,029.50 from budget line
1000.12401.00000.0274. This is for the \$5,000 stipend for Chief Deputy and the
increase of \$1,029.50 granted by Council, but couldn't be paid from other funds.

- 8) Correction to Chief Deputy Clerk position to change payroll budget line from
1000.11220.00000.0001 to 1000.11200.00000.0001. Annual pay to be \$45,771.63.

- 9) Change the rate of pay for Circuit Court's Pauper Attorney budget line
1000.12800.00000.0232 from \$90/hr to \$100/hr.

- 10) Add Inmate Advocate position (Non-Exempt) to the Jail Staff to be paid from the
ARPA Fund 8950 payroll budget line 8950.11033.00000.0000 at a MAX rate of
pay of \$20.19 per hour.

- 11) DISPATCH - Move six (6) Dispatcher (Communication Officer) positions from
Fund 1222 (E911) to be paid from 4020 PSAP Fund budget 4020.11625.00000.0000

- 12) HIGHWAY DEPARTMENT - Change payroll budget lines from Acct 11160 to be:

11122 Seasonal Driver - without CDL	Part-time	\$25/hour MAX
11124 Seasonal Driver - with CDL	Part-time	\$30/hour MAX

ADOPTED THIS 27th DAY OF FEBRUARY 2023:


KENDALL MICKLEY



TERRY MILLER


SHANE BICKEL



PEYTON PIKE

ATTEST:


JILL M. LANDRUM, AUDITOR


KEITH ELLER


JOHN STOECKLEY


BRIAN WARPUP

