

**REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA**  
**BOARD OF PUBLIC WORKS & SAFETY**  
**March 6, 2023**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, March 6, 2023, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

**CALL TO ORDER:** Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Dwight Brautigam, Charles Chapman, and Anthony Lisinicchia. Also present: Fire Chief, Tony Johnson; Director of Operations, Annette Carroll; Water Billing Manager, Jennifer Gunn; Director of Engineering, Adam Cuttriss; Director of Community Development and Redevelopment, Bryn Keplinger; City Attorney, Adrian Halverstadt; City Attorney, Mike Hartburg; and Clerk-Treasurer, Christi McElhaney.

**MINUTES OF PREVIOUS MEETING:** Board Member Albertson moved to approve minutes of the January 17, 2023, regular meeting, seconded by Board Member Chapman. Motion passed 5-0. Minutes signed.

**OLD BUSINESS:** Director Cuttriss, after review of mowing bids, **recommended awarding to McGuin Clean Cut Lawncare the following contracts: Ordinance Mowing at \$57.50 for the year; Park Mowing \$151,920 for 2 years; Utility Mowing \$64,800 for 2 years; and US 24 Mowing \$34,848 for 2 years.** Board Member Chapman made a motion to approve the contracts, seconded by Board Member Lisinicchia. Motion passed 5-0. Mayor Strick signed contracts.

Director Keplinger **recommended tabling the Board's consideration of the Memorial Park Stone RaceWay bids, since the bids came in significantly higher than expected and the project may need to be reconsidered.** The City's engineering consultant, ERI, will negotiate with the contractors that submitted bids, and re-evaluate the work that is needed. Board Member Albertson moved to table the bid award, seconded by Board Member Lisinicchia. Motion passed 5-0.

**NEW BUSINESS:**

Huntington County Baseball representatives, Matt Capozza and Dave Landrum, presented a **special event request for the baseball parade and detailed the new route going south on Jefferson Street to the Courthouse and then left to Court Street and First Street over to State Street and then to Briant Street due to the South Jefferson Bridge construction that is planned.** Board Member Brautigam made a motion to approve the parade route, seconded by Board Member Albertson. Motion passed 5-0.

Director Carroll presented the **2023 Contract with Huntington County Humane Society.** Board Member questions were asked and answered. Board Member Lisinicchia made a motion

to approve the contract, seconded by Board Member Chapman. Motion passed 5-0. Contract signed.

Director Carroll presented an **agreement with DocuSign for the City Utilities to use, but it is available for other departments to use if needed.** Board Member Albertson made a motion to approve the agreement and authorize the Mayor to sign, seconded by Board Member Chapman. Motion passed 5-0. Agreement signed.

Fire Chief Johnson presented the **Fort Wayne Fire Academy Training Program agreement.** Board Member Albertson made a motion to approve the agreement and authorize the Mayor to sign, seconded by Board Member Lisinicchia. Motion passed 5-0. Agreement signed.

City Attorney Hartburg presented an **Interlocal Agreement with Huntington County for Fuel purchases.** Board Member Albertson made a motion to approve the agreement, seconded by Board Member Chapman. Motion passed 5-0. Agreement signed.

**UNSAFE BUILDING:**

Attorney Halverstadt addressed the Board and presented information regarding the **demolition of 201 W. State Street, a City owned property. Kreager's contract work has been disputed by the City and an agreement has been proposed with the contractor for the Board's consideration.** The City would pay for the work completed by Kreager and approved by the City's architect, a change order will be presented to reduce Kreager's remaining scope of work, and the amended contract with Kreager would be concluded. The remaining scope of work that needs completed and certain remedial work for the project will be covered under a contract with a new contractor. After some discussion, Board Member Lisinicchia made a **motion to approve Pay Application No.2 as Kreager's final bill of work completed and Pay Application No.3 to release retainage held back from prior payments to Kreager, and the change order to reduce Kreager's scope of work,** seconded by Board Member Brautigam. Motion passed 5-0. Board Member Brautigam made a **motion to approve the remaining work to be done by the new contractor and authorize the Mayor to sign the new contract,** seconded by Board Member Lisinicchia. Motion passed 5-0. Mayor Strick signed the new contract.

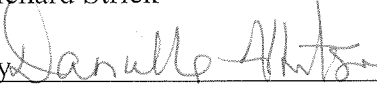
**ACCOUNTS PAYABLE:** Board Member Albertson moved to pay the bills as presented, seconded by Board Member Lisinicchia. Motion passed 5-0. Documentation signed.

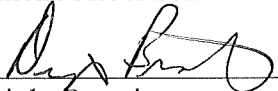
**ADJOURNMENT:** Board Member Brautigam moved to adjourn, seconded by Board Member Albertson. Motion passed 5-0. Meeting adjourned.

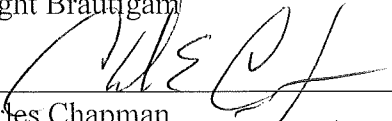
APPROVED BOARD OF PUBLIC WORKS & SAFETY


City of Huntington, Indiana

By  as Mayor and  
Richard Strick Member

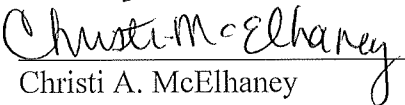
By  as Member  
Danielle Albertson

By  as Member  
Dwight Brautigam

By  as Member  
Charles Chapman

By  as Member  
Anthony Lisinichia

ATTEST:

 as Clerk-Treasurer  
Christi A. McElhaney