

**REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA**  
**BOARD OF PUBLIC WORKS & SAFETY**  
**March 20, 2023**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, March 20, 2023, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

**CALL TO ORDER:** Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Dwight Brautigam, Charles Chapman, and Anthony Lisinicchia. Also present: Water Billing Manager, Jennifer Gunn; Director of Engineering, Adam Cuttriss; Building Commissioner, Shad Paul; City Attorney, Mike Hartburg; and Clerk-Treasurer, Christi McElhaney.

**MINUTES OF PREVIOUS MEETING:** Board Member Albertson moved to approve minutes of the March 6, 2023, regular meeting, seconded by Board Member Brautigam. Motion passed 5-0. Minutes signed.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

PAL Baseball President, Ben Spurgeon, presented a **special event request for the baseball parade on May 13 and detailed the new route from Huntington Fair Grounds to PAL due to the South Jefferson Bridge construction that is planned.** Board Member Albertson made a motion to approve the parade route, seconded by Board Member Lisinicchia. Motion passed 5-0.

**Roger Dinius, Deacon of Saints Peter and Paul Catholic Church, presented the Eucharistic Parade request with a newly proposed map to stay off of N. Jefferson Street on June 11.** Board Member Brautigam made a motion to approve the parade, seconded by Board Member Albertson. Motion passed 5-0.

**Ken Meyers, 558 Iva Street, requested a reduction for the 24 hour violation charge of \$140.** After some discussion, Board Member Chapman **motioned to charge Mr. Meyers \$25 for the fine** and encouraged informing his tenant of the rule – not to put anything out front by the curb without an orange sticker, seconded by Board Member Brautigam. Motion passed 5-0.

Director Cuttriss presented the **2023 Sidewalk Replacement costs as follows: 4" = \$6.00; 4" curb = \$6.10; 6" = \$6.25.** This is the City portion of the Sidewalk program. Board Member Chapman made a motion to approve the recommendation, seconded by Board Member Lisinicchia. Motion passed 5-0.

Director Cuttriss presented two **agreements with DLZ for the ADA Plan and Title VI Plan updates for a total of \$55,000.** Board Member Lisinicchia made a motion to approve the

agreements and authorize the Mayor to sign, pending Council approval for the funding, seconded by Board Member Albertson. Motion passed 5-0. Mayor signed the agreements.

City Attorney Hartburg **presented a Local Memorandum of Understanding (MOU) with City, Huntington County, and Town of Andrews for water infrastructure PER and SRF application.** Board Member Brautigam made a motion to approve the agreement and authorize the Mayor to sign, seconded by Board Member Lisinicchia. Motion passed 5-0. Mayor signed the MOU.

**UNSAFE BUILDING:**

**STATUS UPDATE:**

Commissioner Paul **updated the Board on 1701 W Park Drive property improvements** by owner Adam Ness. The improvements are near completion. Adam's representative stated they have put \$90,000 cash into the improvements on the property with the house and barn and they are working on finishing up the two other out buildings. The owner is requesting the Order of Enforcement be released in order for the loan to be finalized to make the final improvements. After much discussion, Board Member Brautigam made a **motion to release the order pending a confirmation letter from the bank that the Order must be released for the loan to be made**, seconded by Board Member Chapman. Motion passed 5-0. Once Commissioner Paul received the email confirmation from the bank, he will release the Order of Enforcement.

**MISCELLANEOUS:**

Mr. Ted Eiting, personal rep for **515 E Franklin Street property, requested forgiveness or reduction for a high \$4000.00 water bill**, due to a leak that seems to be in between the street and the house and hasn't been repaired yet. He originally had a pipe burst in the house and has repaired that and collected insurance money for the damages less the deductible. Then a few days later was informed the water was still running somewhere. He has since sold the house as is and the water remains off due to the leak in the yard somewhere. After much discussion, Board Member Brautigam made a **motion to reduce the bill by \$1,000.00**, seconded by Board Member Chapman. Motion passed 5-0.

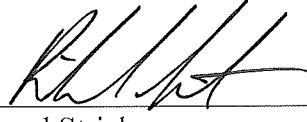
**ACCOUNTS PAYABLE:** Board Member Chapman moved to pay the bills as presented, seconded by Board Member Albertson. Motion passed 5-0. Documentation signed.

**ADJOURNMENT:** Board Member Lisinicchia moved to adjourn, seconded by Board Member Chapman. Motion passed 5-0. Meeting adjourned.

*[Signature Block Next Page]*


APPROVED BOARD OF PUBLIC WORKS & SAFETY

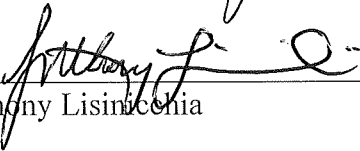
City of Huntington, Indiana

By  as Mayor and  
Richard Strick Member


By Absent as Member  
Danielle Albertson

By Absent as Member  
Dwight Brautigam

By  as Member  
Charles Chapman

By  as Member  
Anthony Lisinichia

ATTEST:

 as Clerk-Treasurer  
Christi A. McElhaney