

*Synopsis: This Ordinance, if adopted, would amend Section 34.06 concerning City employee expense reimbursement for meals and lodging.*

**ORDINANCE 9-C-23**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HUNTINGTON, INDIANA BY AMENDING SECTION 34.06**

WHEREAS, the City of Huntington, in Chapter 34 of its Code of Ordinances, has an established system of personnel policies concerning the reimbursement of allowable expenses; and

WHEREAS, based on information available, the current reimbursement amounts are too low and should be amended and increased; and

NOW, THEREFORE, BE IT ORDAINED by Council that Section 34.06 is hereby repealed and replaced in its entirety as follows:

“§ 34.06 TRAVEL, MEAL, LODGING, AND OTHER EXPENSE REIMBURSEMENT.

(A) An authorized employee of the city who, while engaged in and conducting business for the city:

(1) Operates a personal motor vehicle outside of the city boundaries shall travel the most direct available route between destinations, and shall be eligible to be reimbursed at the then current Federal Internal Revenue Service Standard Mileage Rate for business travel for each mile so traveled;

(2) Actually incurs reasonable and necessary expenses, shall be eligible to be reimbursed, subject to the following maximums:

(a) Meals: \$75 per diem or the authorized event per diem charged for basic group meals;

(b) Lodging: \$250 per night per room, or the event room rate charged for a basic room.

(B) All claims for the foregoing and other reasonably and necessarily incurred authorized business expenses of a city employee shall be authenticated, itemized and supported in written reasonable detail as a condition of reimbursement.”

BE IT FINALLY ORDAINED THAT, this ordinance shall be effective immediately upon its adoption and all ordinances or parts of ordinances in conflict herewith are repealed.

*(Signature Block Next Page)*

A motion to consider for final adoption on the same day of introduction was [NOT OFFERED or NOT SUSTAINED or SUSTAINED] by a vote of \_\_\_ in favor and \_\_\_ in opposition.

Duly adopted on first reading this 11 day of April, 2023, by a vote of 5 in favor and 0 in opposition.

Duly adopted on final reading this 11 day of April, 2023, by a vote of 5 in favor and 0 in opposition.

**CITY OF HUNTINGTON, INDIANA by its COMMON COUNCIL**

Voting in Favor:

Voting in Opposition:

Absent

Charles Chapman  
(President)

\_\_\_\_\_

Joe Blomeke

Joe Blomeke

\_\_\_\_\_

Absent

P J Felton

\_\_\_\_\_

[Signature]

Dave Funk

\_\_\_\_\_

Todd Johnson

Todd Johnson

\_\_\_\_\_

[Signature]

Seth Marshall

\_\_\_\_\_

[Signature]

Paul Pike

\_\_\_\_\_

Attest: -  
Christi McElhaney  
Christi A. McElhaney, Clerk-Treasurer

Presented by me to the Mayor for approval or veto, this 11 day of April, 2023.

Christi McElhaney  
Christi A. McElhaney, Clerk-Treasurer

This ordinance having been adopted by the Common Council and presented to me is [APPROVED or VETOED], this 11 day of April, 2023.

[Signature]  
Richard Strick, Mayor