

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, APRIL 17, 2023**

IN ATTENDANCE: Commissioner Terry Stoffel; Commissioner Tom Wall; Phil Hibbert, Facilities Manager; Stefanie Barrioz, HR Director; Sheriff Chris Newton; Erin Wiley, Drug Court Coordinator; Judge Jennifer Newton; Leslie Rentschler, Community Corrections Director; Brian Warpup, County Council; Jill Landrum, Auditor; Shelley Septer, Clerk of the Courts; Ilene Haluska, Herald Press; Jill Zorger, Assessor; Brenda Hamilton, Treasurer; Keith Eller, County Council; Terry Miller, County Council; Tim Eckert, Veteran Services Officer; Troy Hostetler, Highway Superintendent; Mark Wickersham, HCUED Executive Director; Chris Karlin, Council on Aging; Bridgett Burkhart, Office Manager

The following people attending virtually through Zoom: Heather Malone, Probation Officer; Terry Miller, County Council; Jeremy Refener, Aliza Tourkow, Grant Writer

Commissioner Wall called the meeting to order at 8:30 a.m.

IN THE MATTER OF MINUTES)

4/3/2023 and 4/6/2023

Terry Stoffel made a motion to approve the Minutes from the April 3, 2023 and April 6, 2023 meetings. Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea and Tom Wall voting yea.

IN THE MATTER OF CLAIMS)

4/19/2023

Terry Stoffel made a motion to approve the Claim Docket for April 19, 2023. Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea and Tom Wall voting yea.

IN THE MATTER OF PAYROLL)

4/7/2023

Terry Stoffel made a motion to approve the Payroll Docket for April 7, 2023. Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Community Corrections Budget Discussion

Judge Jennifer Newton and Leslie Rentschler, Community Corrections Director spoke with the Commissioners regarding their grant applications for Restorative Residential Work Release and Transitional Housing Program and Huntington County Community Corrections. Commissioner Wall asked to table this discussion until later in this meeting when Commissioner Miller would be able to be involved with the discussion. The Commissioners requested that they return around 11:45 a.m. this morning.

IN THE MATTER OF DISCUSSION)

Drug Court Grant Application

Erin Wiley, Drug Court Coordinator, presented a grant application titled CY2024 Community Corrections and Justice Reinvestment Grant through the Indiana Department of Corrections. This is an advanced grant and requires no county match. Terry Stoffel made a motion to approve the CY2024 Community Corrections and Justice Reinvestment Grant application. Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

2023 Problem-Solving Court Grant

Erin Wiley, Drug Court Coordinator, presented a grant application titled 2023 Problem Solving Court Grant. This is an advanced grant in the amount of \$7,600.00 and requires no county match. Terry Stoffel made a motion to approve the 2023 Problem-Solving Court Grant. Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Commissioner Sale concern

The Commissioner Sale will be held on Thursday, April 20, 2022. Both the DAR and GAR rooms are booked for that day so the sale will take place on the first floor of the courthouse. Early Voting is also going on at this time. The County was made aware by several other counties that they have experienced a larger-than-normal crowd at their sales. Shelley Septer, Clerk of

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the Courts, spoke with the Commissioners to create a plan as to how to maintain the Early Voting requirements and ensure that the voting process is not affected.

IN THE MATTER OF DISCUSSION)

Sheriff Department Update

Sheriff Chris Newton spoke with the Commissioners regarding a contract for accepting Federal Holds in the jail. He stated that they should have a contract today. By consensus, the Commissioners agreed to allow Sheriff Newton to sign the contract (once it has been reviewed and approved by the attorney) for federal holds in the Huntington County Jail.

Discussion was had regarding maintenance on the ventilation system at the jail. Some of the filters that need changed on a regular basis are in hard-to-reach places. They will need to look at getting a lift to ensure the safety of the employees doing that preventative maintenance. They will research different options.

IN THE MATTER OF DISCUSSION)

Tax software

Treasurer Brenda Hamilton, Assessor Jill Zorger, and Auditor Jill Landrum spoke with the Commissioners about a need to update their tax software. The company that they currently use may not re-certify next year. They are requesting ARPA funds to help pay for updated software. The Commissioners stated that they would review the ARPA grant and see if they can provide some funding for this software.

IN THE MATTER OF DISCUSSION)

Roanoke Chamber of Commerce

Curtis Smith, President of the Roanoke Chamber of Commerce, along with Stephanie McKibben and Alyssa Alaimo provided an outline of their accomplishments and visual advertisements from May 2022 to April 2023. They were able to do these projects, in part, due to the financial assistance that the Commissioners committed from CEDIT funds. They made a request for \$40,000.00 in CEDIT funds to continue their marketing efforts and re-vamp their website. The Commissioners tabled the decision until Commissioner Miller could weigh in.

IN THE MATTER OF AGREEMENT)

Property Appraisal Agreement

Terry Stoffel made a motion to approve the agreement with Complete Appraisal Services for the property located at 313 Warren Street. Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Veteran Services Office Update

Tim Eckert, Veteran Services Officer, gave an update including his outreach activities over the past month. He shared with the Commissioners the names of the veterans in Huntington County that had passed away since his last update. Condolence cards are sent to their families. The Veteran of the Quarter recognition will be at the May 15th Commissioner Meeting. A Memorial Day program will be held on May 29, 2023. Tim stated that there was no update on the Community Based Outpatient Clinic (CBOC) at this time.

IN THE MATTER OF DISCUSSION)

Daughters of the American Revolution

Penny Eley, Regent of the Samuel Huntington Daughters of the American Revolution and Stacey Law, Treasurer, spoke with the Commissioners about hanging some documents in the DAR Room in the Courthouse. They would like to hang their original charter document, as well as, an original certificate of their founder, Anna Sturtevant Hawley. The Commissioners agreed by consensus to allow both documents to be hung in the DAR Room. They also requested permission to restore a plaque located at the West entrance to the courthouse. It is in "Memory of Huntington County Boys who lost their lives in the World War". The restoration will take place at the courthouse – the plaque does not need to be removed. The Commissioners agreed by consensus to allow this restoration.

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IN THE MATTER OF DISCUSSION)

Huntington Area Transportation Grant

Chris Karlin, Executive Director, spoke with the Commissioners about their grant application. He needed signatures, but did not bring the full application. The Commissioners instructed him to bring the entire grant application packet back and they would review it. Discussion was also had regarding working with Region 3A to see if there are any grants available for re-locating their facility.

IN THE MATTER OF DISCUSSION)

Highway Department Update

Troy Hostetler, Highway Superintendent, advised the Commissioners that Huntington County received \$923,691.52 in Community Crossings Grant Funds in the 2023-1 grant cycle.

IN THE MATTER OF DISCUSSION)

Community Crossings 2022-2 Bid Award

Troy presented the Bid Tabulations and Recommendation for the 2022-2 Community Crossings Project. One bid was received for this project. First Group Engineers reviewed the bid and recommended awarding the 2022-2 E & B Paving, LLC.

IN THE MATTER OF CONTRACT)

Community Crossings Project 2022-2

Troy Hostetler, Highway Superintendent, presented a contract between E & B Paving, LLC and Huntington County for the 2022-2 Community Crossings Project (Full Depth Reclamation of CR 100 North & Limited Milling and HMA Structural Overlay Paving of Rangeline Road). Terry Stoffel made a motion to approve the contract. Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Unofficial Detour

Indiana Department of Transportation (INDOT) will be replacing three small structures on State Road 124. This work is expected to begin in early Spring 2024. The unofficial detour will be 800 W to 700 S to 600 W to 700 S to 300 W. Terry Stoffel made a motion to allow the unofficial detour. Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Fuel system at the Highway Department

Discussion was had about replacing the fuel dispensers and potentially removing the underground storage tanks. Troy will research if there are any grant funds available for this type of project.

IN THE MATTER OF PERMIT)

226 E Hosler Rd.

Terry Stoffel made a motion to approve the Application for Permit for Metronet in the location of 226 E. Hosler Road in Huntington County, Indiana. Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea and Tom Wall voting yea.

IN THE MATTER OF PERMIT)

Roanoke Road between US 24 and 500 E

Terry Stoffel made a motion to approve the Application for Permit for Nipsco for the location of Roanoke Road between US Highway 24 and County Road 500 East in Huntington County, Indiana. Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea and Tom Wall voting yea.

Commissioner Rob Miller joined the meeting at 11:09 a.m.

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IN THE MATTER OF DISCUSSION)

Priority Spending Plan

Aliza Tourkow, Grant Writer presented the Priority Spending Plan – Version #6 for the review and approval by the Commissioners. Tom Wall made a motion to approve Version #6 of the Priority Spending Plan as presented. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

Judge Jennifer Newton and Leslie Rentschler re-joined the meeting at 11:51 a.m.

IN THE MATTER OF DISCUSSION)

O'Donnell Center Utilities

The Commissioners discussed possibility for Community Corrections to pay a portion of the utility bills (electric, gas, water, trash, etc.) at the O'Donnell Center. Leslie Rentschler stated that she included utility costs in the grant application budget for 2024. They will follow up with a company who specializes in utility distribution costs.

IN THE MATTER OF DISCUSSION)

Community Corrections Grant

Judge Jennifer Newton and Leslie Rentschler, Director of Community Corrections submitted the CY24 Community Corrections Justice Reinvestment Grant Application in the amount of \$442,416.18. Terry Stoffel made a motion to approve the grant application. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Work Release Grant

Judge Jennifer Newton and Leslie Rentschler, Director of Community Corrections submitted the CY24 Community Corrections Justice Reinvestment Grant Application for Restorative Residential Work Release and Transitional Housing Program in the amount of \$298,726.72. Terry Stoffel made a motion to approve the grant application. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Huntington Area Transportation Grant

Chris Karlin, Executive Director, presented the CY2024 application for a grant under Section 5311/5339 of the Federal Transit Act. Terry Stoffel made a motion to approve the grant application. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF REPORT)

Treasurer's Report

Bridgett Burkhart, Office Manager, presented the Treasurer's Report for the month ending March 31, 2023 as prepared by Brenda Hamilton, Treasurer.

IN THE MATTER OF REPORT)


Grant Closeout Report

Bridgett Burkhart, Office Manager, presented the Financial Settlement/Expenditure & Administrative Closeout Report for the OCRA Grant received by Region 3A (Grant # FSSA-CV2-208) in the amount of \$156,464.00. Terry Stoffel made a motion to approve the closeout report. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

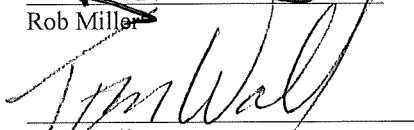
The Commissioners recessed at 12:12 p.m.

[Signature page to follow]

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Rob Miller



Tom Wall

ATTEST:



Jill M. Landrum



Terry Stoffel

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