

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA, MONDAY, JULY 24, 2023**

**IN ATTENDANCE:** Commissioner Terry Stoffel; Commissioner Rob Miller; Commissioner Tom Wall; Stefanie Barrioz, HR Director; Kevin Krauskopf, Communications Coordinator; Phil Hibbert, Facilities Manager; Mark Wickersham, HCUED Executive Director; Jill Landrum, Auditor; Tim Black; Rob Fultz, ACB Construction; Dr. Matt Pflieger, Public Health Officer; Kim Hostetler, DCD Director; Troy Hostetler, Highway Superintendent; Bob Garrett, County Attorney; Kristine Thurston, DLZ; Joakim Abrahamsson, IT Director; Terry Miller County Council; Ilene Haluska, Herald Press; Tim Eckert, Veteran Services Officer; Bridgett Burkhart, Office Manager

*The following people attended virtually through Zoom: Terry Miller, County Council*

Commissioner Miller called the meeting to order at 8:31 a.m.

**IN THE MATTER OF MINUTES)**

**7/10/2023 & 7/12/2023**

Tom Wall made a motion to approve the Minutes of the July 10, 2023 and July 12, 2023 Commissioner Meetings. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

**IN THE MATTER OF CLAIMS)**

**7/26/2023**

Terry Stoffel made a motion to approve the Claim Docket for July 26, 2023. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**IN THE MATTER OF PAYROLL)**

**7/14/2023**

Terry Stoffel made a motion to approve the Payroll Docket for July 14, 2023. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)**

**Economic Development Update**

Mark Wickersham, Executive Director of Huntington County United Economic Development (HCUED) gave a recap of the ribbon cutting at the Riverfork West Industrial Park. He stated that the project went well and was grateful for all of the community support. Mark also stated that there is a lot of activity currently going on in the Markle Industrial Park. He is currently working with Markle on infrastructure capacities – He stated that Huntington County will gladly work with Wells County to meet the increased demands.

**IN THE MATTER OF DISCUSSION)**

**Izaak Walton League**

Tim Black spoke with the Commissioners about the Izaak Walton League and the shooting sports that take place there. He stated that he heard there was some friction and concerns voiced by some of the neighbors. Mr. Black shared that he has military experience and has also looked at the Izaak Walton League shooting range on a topographical map and noted that the area is basically in a natural ravine with a 45’-50’ natural berm backstop and the area is heavily forested. Mr. Black wanted to express his support of the Izaak Walton League and the shooting sports that take place there.

**IN THE MATTER OF DISCUSSION)**

**Health Department Renovation**

Dr. Matt Pflieger, Public Health Officer, and Rob Fultz from ABC General Contractors, discussed the renovation of the Health Department at the annex. They provided a scope of work to be performed, as well as, a map of the facility showing the 3 phases of the renovation. By completing the work in phases, the Health Department will be able to continue serving the public during the construction. The renovation is being paid for using funds that were paid to the county during the COVID-19 pandemic, therefore, there is no additional burden on the taxpayers.

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**IN THE MATTER OF DISCUSSION)**

**Restaurant / Food Truck Inspections**

Discussion was had regarding the inspections of restaurants and food trucks in Huntington County. The Commissioners stated that they are vital for tourism, but need to be operated in a safe manner. Dr. Pflieger and his staff are working diligently to make sure that food safety is a main priority.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Jail Expansion/Renovation**

Kristine Thurston, DLZ Construction Observation Manager, presented Pay App #35 in the amount of \$4,629.70 (June 2023) for approval. Terry Stoffel made a motion to approve the Pay App. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

Kristine stated that they plan to present the Certificate of Completion for the jail expansion/renovation project at the August 7, 2023 Commissioner Meeting.

**IN THE MATTER OF PUBLIC HEARING)**

**Station Road Properties**

Kim Hostetler, DCD Director, stated that Mr. Perez forgot about the Public Hearing and was unable to attend. The Public Hearing scheduled for today was canceled and re-scheduled for Monday, August 15, 2023 at 9:15 a.m.

**IN THE MATTER OF DISCUSSION)**

**Andrews Police Department**

Andrews Town Marshall Austin Bullock spoke with the Commissioners regarding body cameras for the Andrews Police Department. Austin stated that the Andrews Town Council stated that they would contribute \$10,000.00 toward the purchase of the cameras.

**IN THE MATTER OF AGREEMENT)**

**Ricoh Order Agreement – Sheriff’s Office**

Joakim Abrahamsson, IT Director, presented an Order Agreement with Ricoh for a machine in the Sheriff Squad Room located at the jail. Tom Wall made a motion to approve the Agreement. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

**IN THE MATTER OF AGREEMENT)**

**Ricoh Master Lease Agreement**

Joakim Abrahamsson, IT Director, presented Ricoh Master Lease Agreement Number 1037584 for approval. This would add a printer for the Extension Office and additional printers at the Highway Department. Tom Wall made a motion to approve the Agreement. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)**

**Network Switch Upgrade**

Joakim Abrahamsson, IT Director spoke with the Commissioners regarding the need to upgrade the network switch. The cost will be approximately \$77,000.00 and will be split with the City. Tom Wall made a motion for Joakim to proceed with the upgrade with attorney approval of any contract or agreement that needs signed. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)**

**Training for employees**

Discussion was had regarding training new staff members of the Surveyor’s Office on the Schneider software. The Commissioners asked if Joakim could contact them and ask for a better pricing option.

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**IN THE MATTER OF DISCUSSION)****Norwood RWSD Water Meters**

Discussion was had regarding the replacement water meters for the Norwood Rural Water and Sewer District. Cathy Johnson, NRWSD Vice President, communicated that their board would be able to contribute some funds toward the project, but they would like to request an additional \$7,629.50 from the Commissioners to help cover the entire cost of the replacement meters and installation. This would bring the total commitment from the Commissioners to \$127,629.50. Tom Wall made a motion to approve the additional \$7,629.50 from ARPA funds. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)****Timekeeping System Update**

Stefanie Barrioz, HR Director and Auditor Jill Landrum gave a brief update about the implementation of the timekeeping system for Huntington County employees.

**IN THE MATTER OF BIDS)****Community Crossings 2023-1**

The Commissioners received and opened bids for Community Crossings 2023-1 beginning at 10:05 a.m. This project is for County Road 100 North from Rangeline Road to State Road 9 and County Road 300 North from Meridian Road to the East County line. Those in attendance were: Commissioner Terry Stoffel; Commissioner Tom Wall; Commissioner Rob Miller; Troy Hostetler, Highway Superintendent; Bob Garrett, County Attorney; Stefanie Barrioz, HR Director; Terry Miller, County Council; Phil Hibbert, Facilities Manager; Jill Landrum, Auditor; Bridgett Burkhart, Office Manager.

One bid was received from E & B Paving:

\$233,362.00 (100 North)

\$721,680.10 (300 North)

\$955,042.10 (total)

Tom Wall made a motion to take the bid under advisement. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)****Veteran Services Officer Update**

Tim Eckert, Veteran Services Officer, gave an update to the Commissioners for the time period of June 26<sup>th</sup> through July 24<sup>th</sup>. Tim stated that the ribbon cutting for the Community Based Outpatient Clinic (CBOC) went very well. He stated that they have received some feedback regarding signing for the facility. The signage that they have is not very visible and they are looking at a temporary solution for right now and a more permanent solution moving forward to ensure that Veterans know where the CBOC is located. Tim also stated that the CBOC Enrollment Fair is this week and he will be helping with that.

Tim provided his outreach statistics, which he stated are down due to the fact that he was on vacation for one week. He read the names of the veterans in Huntington County that have passed away since his last update. He also gave the Commissioners a few options for the next Veteran of the Quarter.

**IN THE MATTER OF INVOICE)****Early Pay Request**

Brenda Hamilton, Treasurer, requested an Early Pay in the amount of \$525.00 for ICTA conference registration. Terry Stoffel made a motion to approve the Early Pay request. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)****American Rescue Plan Act Update (ARPA)**

Aliza Tourkow, Grant Writer, discussed the ARPA Priority Spending Plan with the Commissioners. Included in the discussion was the current status of the projects that are on-going, new projects and re-allocation of funds in the Priority Spending Plan from projects that have come in under-budget.

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**IN THE MATTER OF REPORT)**

**Clerk of the Circuit Court**

Bridgett Burkhart, Office Manager, presented the Clerk of the Circuit Court Report for the month ending June 30, 2023 as prepared by Shelley Septer, Clerk of Huntington Circuit/Superior Courts.

**IN THE MATTER OF REPORT)**

**County Treasurer's Report**

Bridgett Burkhart, Office Manager, presented the County Treasurer's Monthly Report for the month ending June 30, 2023 as prepared by Brenda Hamilton, County Treasurer.

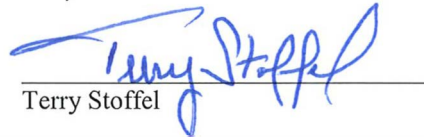
The Commissioners recessed at 11:36 a.m.



Rob Miller

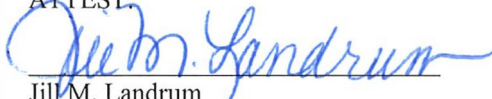


Tom Wall



Terry Stoffel

ATTEST:



Jill M. Landrum

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