

REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
November 20, 2023

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, November 20, 2023, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Dwight Brautigam, and Anthony Lisinicchia. Absent: Charles Chapman. Also present: Director of Public Works and Engineering, Adam Cuttriss; Building Commissioner, Shad Paul; Water Billing Manager, Jennifer Gunn; Director of Operations, Annette Carroll; Police Chief, Cory Boxell; City Attorney, Mike Hartburg; and Clerk-Treasurer, Christi McElhaney.

MINUTES OF PREVIOUS MEETING: Board Member Albertson made a motion to approve minutes of the November 6, 2023, regular meeting, seconded by Board Member Lisinicchia. Motion passed 4-0. Minutes signed.

OLD BUSINESS: None.

NEW BUSINESS: Mr. Adam Lloyd, 1320 Canfield Street, is requesting a sewer adjustment of \$48.03. His home sewer system was not connected to the City's system, he did not know this for two months. The home's sewer is now connected to the City system. Water Billing Manager, Jennifer Gunn, addressed the billing and there was not a large enough bill, since the water was not leaking, to adjust according to the adjustment formula in the City Code. After some discussion, Board Member Brautigam made a motion to approve the adjustment, motion died for lack of second. **Board Member Albertson made a motion to subtract from the requested amount the amount of the minimum sewer fee, seconded by Board Member Brautigam.** Motion passed 4-0. **An adjustment of \$23.89** was given to Mr. Lloyd.

Police Chief Boxell requested **"No Truck" signage be placed in the area around Lindley and Swan Streets and Broadway Avenue where large trucks have been causing traffic problems and some damage because the passage ways are narrow.** After some discussion and clarification on where the best place would be to place the signs, Board Member Brautigam made a motion to allow a "90 day" trial for the signs in the area as discussed and needed, seconded by Board Member Albertson. Motion passed 4-0.

Clerk-Treasurer McElhaney presented an **addendum to the Boyce Maintenance Agreement** stating instead of a yearly renewal, the renewal stays until either party cancels it with a 30 day notice. Board Member Lisinicchia made a motion to approve the addendum to the agreement, seconded by Board Member Albertson. Motion passed 4-0. Addendum signed.

Director Cuttriss presented a **proposed agreement with Barton Coe Villamma to design a floor plan for a potential City Building remodel. The agreement is for \$95,000 and should**

take six to eight months to complete. Board Member Brautigam made a motion to approve and allow the Mayor to sign the agreement, seconded by Board Member Lisinicchia. Motion passed 4-0. Agreement signed.

Director Cuttriss presented a proposed **agreement with Duke Energy light conversion agreement.** Duke will change existing street lights to LED and it is estimated to save the City \$13,000 per month once the conversion is complete. Board Member Albertson made a motion to approve the agreement, seconded by Board Member Lisinicchia. Motion passed 4-0. Agreement signed by Mayor Strick.

Director Carroll presented the **Union Salary Amendment for the 2024 CBA.** Board Member Brautigam made a motion to approve the salary amendment for the 2024 CBA, seconded by Board Member Lisinicchia. Motion passed 4-0. Amendment signed.

UNSAFE BUILDING:

ORDER OF ENFORCEMENT:

STATUS UPDATE:

Nathan McCain, owner of 1138 Swan Street is working on the improvements and plans to **have them completed by December 31, 2023.** He has completed the HVAC and plumbing and Commissioner Paul is scheduled to inspect those this week. Commissioner Paul recommends allowing an extension. Board Member Brautigam made a motion to **modify the order of enforcement with a new deadline of January 15, 2024,** seconded by Board Member Albertson. Motion passed 4-0. Order signed.

Commissioner Paul presented the order of enforcement for 1610 College Avenue. After the last meeting, he had McGuin's Lawn Care clean up the brush around the property. The owner is USDA and Commissioner Paul has not been able to make contact with them yet. He recommends modifying the Order of Enforcement with the deadline of February 19, 2024. Board Member Brautigam made a motion to **modify the order of enforcement,** seconded by Board Member Lisinicchia. Motion passed 4-0. Order signed.

ACCOUNTS PAYABLE: Board Member Lisinicchia moved to pay the bills as presented, seconded by Board Member Albertson. Motion passed 4-0. Documentation signed.

ADJOURNMENT: Board Member Brautigam moved to adjourn, seconded by Board Member Lisinicchia. Motion passed 4-0. Meeting adjourned.

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APPROVED BOARD OF PUBLIC WORKS & SAFETY
City of Huntington, Indiana

By Absent as Mayor and
Richard Strick Member

By Danielle Albertson as Member
Danielle Albertson

By Dwight Brautigam as Member
Dwight Brautigam

By Charles Chapman as Member
Charles Chapman

By Anthony Lisinichia as Member
Anthony Lisinichia

ATTEST:
Christi McElhaney as Clerk-Treasurer
Christi McElhaney