

## REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS HUNTINGTON COUNTY, INDIANA, MONDAY, FEBRUARY 12, 2024

**IN ATTENDANCE:** Commissioner Rob Miller; Commissioner Terry Stoffel; Commissioner Tom Wall; Stefanie Barrioz, HR Director; Joakim Abrahamsson, IT Director; Jeff Rittenhouse, Bippus Regional Sewer District; Chris Urschel, Bippus Regional Sewer District; Mike Stobb, Dawn Lakes Sewer District; Richard Schlicht, Dawn Lakes Sewer District; Hank Miller; Mark Wickersham, HCUED; Ilene Haluska, Herald Press; Chief Deputy Chad Hammel; Sheriff Chris Newton; Bob Garrett, County Attorney; Auditor Jill Landrum; Phil Hibbert, Facilities Manager; Recorder Vicki Pearson; Greg Ricker, Facilities Manager; Terry Miller, County Council; Brian Trueblood, Health Department; Tara Wilcoxson, Health Department; Deb Bayse, Public Health Nurse; Dave Hacker, Highway Operations Foreman; Troy Hostetler, Highway Superintendent; Eric Garber, HAT; Zakwan Iamigine; Bruce Richman, Ceres Solutions; Stephen Renille, Petroleum Traders; Randy Knach, GLC; David Tribolet, K-Tech; Nate Jenkins, Asphalt Materials, Inc.; Leslie Rentschler, Community Corrections Director; Bridgett Burkhardt, Office Manager

The following people attended virtually using Zoom: Julia Surber, VS Engineering; mstevens (no other information known); Guest (no other information known)

### IN THE MATTER OF MINUTES)

**1/29/2024**

Terry Stoffel made a motion to approve the Minutes from the January 29, 2024 meeting. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

### IN THE MATTER OF CLAIMS)

**2/14/2024**

Rob Miller made a motion to approve the Claim Docket for February 14, 2024. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

### IN THE MATTER OF PAYROLL)

**2/9/2024**

Rob Miller made a motion to approve the Payroll Docket for February 9, 2024. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

### IN THE MATTER OF DISCUSSION)

#### **Bippus Regional Sewer District**

Jeff Rittenhouse and Chris Urschel from the Bippus Regional Sewer District spoke with the Commissioners requesting financial assistance with paying for their 5-year audit by the State Board of Accounts (SBOA). The cost of the audit is \$15,000. They also spoke with the Commissioners regarding other needs that they are currently facing such as the waste water treatment structure and the need to repair their generator. The repairs are not of immediate concern, but need to be addressed soon. The commissioners asked that they return with quotes on the needed repairs and took their request under advisement until they have those items.

### IN THE MATTER OF DISCUSSION)

#### **Dawn Lakes Regional Sewer District**

Mike Stobb and Robert Schlicht from the Dawn Lakes Regional Sewer District spoke with the Commissioners requesting financial assistance with paying for their 5-year audit by the State Board of Accounts (SBOA). The cost of their audit was negotiated down to approximately \$8,000.00. Rob Miller made a motion to approve an amount not to exceed \$8,000 to be paid from CEDIT - Project 6. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

### IN THE MATTER OF DISCUSSION)

#### **Detective recording upgrade**

Chief Deputy Chad Hammel and Joakim Abrahamsson, IT Director spoke with the Commissioners about an update needed for recording in the detective interview room(s) and their vehicles. This update is required because the current system is becoming obsolete. The County's share of the cost will be \$25,052. Rob Miller made a motion to approve the request using ARPA funds. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

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**IN THE MATTER OF INVOICE)**

**Pranger Enterprises**

Rob Miller made a motion to approve payment of the Pranger Enterprises invoice in the amount of \$15,435 for the water storage tank replacement at the jail. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

**IN THE MATTER OF DISCUSSION)**

**School Resource Officer**

The Commissioners, Sheriff Newton, and Chief Deputy Chad Hammel discussed that they have received nothing but positive feedback on the additional School Resource Office at HCCSC.

**IN THE MATTER OF DISCUSSION)**

**Sheriff's Update**

Sheriff Newton shared that a team was headed to Georgia to extradite an inmate back to Huntington County.

**IN THE MATTER OF DISCUSSION)**

**Vending machines**

Recorder Vicki Pearson shared additional information with the Commissioners regarding the vending machines located at the courthouse. She stated that there are no service records on file for the two machines located at the courthouse and that the only issue that they have experienced is the occasional stuck product. The commissioners will take this matter under advisement.

**IN THE MATTER OF DISCUSSION)**

**Carpet estimate**

Greg Ricker, Facilities Manager, presented a quote from Accent Interiors, Inc. to replace the carpet in Room 100 and the elevator in the courthouse. The quote is for \$1,300.80. Terry Stoffel made a motion to proceed with the quoted work. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

**IN THE MATTER OF PUBLIC HEARING)**

**4548 East Station Road**

The following people were present for the Public Hearing for the property located at 4548 E. Station Road Roanoke, Indiana: Commissioner Tom Wall; Commissioner Terry Stoffel; Commissioner Rob Miller; Kim Hostetler, DCD Director; Zakwan Din, Zakwan Family, Inc.; Hank Miller; Bob Garrett, County Attorney; Stefanie Barrioz, HR Director; Auditor Jill Landrum; Phil Hibbert, Facilities Manager; Sheriff Chris Newton; Ilene Haluska, Herald Press; Terry Miller, County Council; Bridgett Burkhardt, Office Manager

The Public Hearing was opened at 9:36 a.m.

Kim Hostetler reviewed the Order of Enforcement and that the property owner was required to clean up piles of debris. She stated that they would have no objection to releasing the order as long as the debris was cleared.

Zakwan Din, Zakwan Family Inc., stated that the debris has been removed.

No further public comment was made.

The Public Hearing was closed at 9:37 a.m.

Terry Stoffel made a motion to release the Order of Enforcement following an inspection to ensure that the debris has been removed. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

**IN THE MATTER OF DISCUSSION)**

**Heating unit at the O'Donnell Center**

Phil Hibbert, Facilities Manager, presented a quote from Full Service Mechanical in the amount of \$10,150.00 for the Maintenance Building RTU replacement. Terry Stoffel made a motion to proceed with the quoted work. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

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**IN THE MATTER OF PERMIT)**

**3715 West 500 North**

Terry Stoffel made a motion to approve the Application for Permit for Comcast Cable in the location of 3715 W 500 N. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

**IN THE MATTER OF PERMIT)**

**1862 North 125 East**

Terry Stoffel made a motion to approve the Application for Permit for Duke Energy in the location of 1862 N 125 E. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

**IN THE MATTER OF PERMIT)**

**2854 CR 300 North**

Terry Stoffel made a motion to approve the Application for Permit for Duke Energy in the location of 2854 County Road 300 North. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

**IN THE MATTER OF PERMIT)**

**2789 CR 300 North**

Terry Stoffel made a motion to approve the Application for Permit for Duke Energy in the location of 2789 County Road 300 North. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

**IN THE MATTER OF PERMIT)**

**2092 CR 300 North**

Terry Stoffel made a motion to approve the Application for Permit for Duke Energy in the location of 2092 County Road 300 North. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

**IN THE MATTER OF PERMIT)**

**3061 North 300 East**

Terry Stoffel made a motion to approve the Application for Permit for Duke Energy in the location 3061 N 300 E. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

**IN THE MATTER OF PERMIT)**

**1995 North 125 East**

Terry Stoffel made a motion to approve the Application for Permit for Duke Energy in the location 1995 N 125 E. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

**IN THE MATTER OF INVOICE)**

**A. Hattersley & Sons**

Bridgett Burkhardt, Office Manager presented the following invoices from A. Hattersley & Sons to be paid from Cumulative Courthouse funds:

- Inv. WO14270 \$8,916.75
- Inv. WO14271 \$1,494.61

Rob Miller made a motion to approve the invoices as presented to be paid from Cumulative Courthouse funds. Terry Stoffel seconded and the motion passed 2-1 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting nay.

**IN THE MATTER OF REPORT)**

**Guaranteed Energy Savings Contract Annual Savings Report**

Bridgett Burkhardt, Office Manager presented the Guaranteed Energy Savings Annual Savings Report as prepared by Ameresco, Inc. Commissioner Tom Wall stated that they will need a representative from Ameresco to come to a meeting and explain how the data contained in the report is measured. Bridgett will reach out to Ameresco and schedule a representative to attend an upcoming meeting.

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**IN THE MATTER OF APPOINTMENT)**

**Huntington County Board of Health**

Rob Miller made a motion to re-appoint Dr. Janelle Maxwell Pflieger to the Huntington County Board of Health. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

**IN THE MATTER OF APPOINTMENT)**

**Huntington County Board of Health**

Rob Miller made a motion to re-appoint Terry Daniels to the Huntington County Board of Health. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

**IN THE MATTER OF CONTRACT)**

**Huntington County Sheriff's Salary Contract**

Rob Miller made a motion to approve the 2024 Sheriff's Salary Contract. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

**IN THE MATTER OF DISCUSSION)**

**OCRA Scoring Committee**

Bridgett Burkhardt, Office Manager shared that the Commissioners need to establish a scoring committee for the Office of Community and Rural Affairs (OCRA) grant that was awarded for the Place of Grace transitional housing project. Commissioner Terry Stoffel volunteered to be on the committee. Commissioner Wall asked Terry Miller, County Council, and Hank Miller if they would participate on the committee. Both agreed to do so.

**IN THE MATTER OF GRANT)**

**Workforce Development CoAg Grant**

Brian Trueblood, Public Health Administrator, spoke with the Commissioners regarding the extension of the CoAg grant. The grant has been extended for one (1) year and will terminate on June 30, 2024. This is a Pass-Through Grant with Huntington County Community School Corporation that provides public health school liaison(s) in the school corporation. A new Pass-Through Agreement to amend the termination date needs to be obtained and brought to the Commissioners for their approval/signature.

**IN THE MATTER OF DISCUSSION)**

**Public Pool Ordinance**

Brian Trueblood, Public Health Administrator, spoke with the Commissioners regarding a proposed Public Pool Ordinance. This is just an initial discussion, there was no draft of the ordinance. The Commissioner requested that the Department of Community Development (DCD) notify the Health Department of any new public pools.

**IN THE MATTER OF DISCUSSION)**

**Fees for certificates**

Tara Wilcoxson, Clerk/Vital Registrar discussed a proposal to increase the fees charged for birth and death records. She provided examples of the fees charged by counties surrounding Huntington County. The Commissioners asked that the Health Department review all of the fees that are charged for different services and bring any requested changes at the same time.

**IN THE MATTER OF DISCUSSION)**

**Proposed Health Fair**

The Health Department would like to explore the idea of doing a Health Fair at their facility. This would include taking blood pressure, blood sugar, etc. They would also like to do an Open House once the renovations are complete.

**IN THE MATTER OF DISCUSSION)**

**Shelter for Community Harvest Food Bank**

Commissioner Wall would like to get an estimate to add sides to the current shelter for the workers who are distributing food from the Community Harvest Food Bank located in the back parking lot of the annex.

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### IN THE MATTER OF DISCUSSION)

#### **Community Corrections COVID funds**

Leslie Rentschler, Community Corrections Director shared that the Community Corrections Residential Work Release program received COVID-19 Detection and Mitigation in Confinement Facilities grant funds from the Indiana Department of Health in the amount of \$117,721.86. These funds will be used for a variety of things including washer and dryer sets, freezers, refrigerators, etc. Terry Stoffel made a motion to approve the grant funds. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

### IN THE MATTER OF DISCUSSION)

#### **Saint Anne Communities – Victory Noll**

Discussion was had regarding the announced closure of Saint Anne's located on the O'Donnell Center campus at Victory Noll.

### IN THE MATTER OF REPORT)

#### **Huntington Area Transportation (HAT)**

Eric Garber, Transportation Manager presented the Quarter 4 report for 2023. Rob Miller made a motion to approve the report. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

### IN THE MATTER OF AGREEMENT)

#### **INDOT 5339 Motor Vehicle Purchase Agreement**

Eric Garber, Transportation Manager presented a QPA 44253 / INDOT 5339 Motor Vehicle Purchase Agreement for Huntington Area Transportation in the amount of \$119,611.60. Terry Stoffel made a motion to approve the agreement. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

### IN THE MATTER OF AGREEMENT)

#### **2024 Infinity Voting System Annual Maintenance Agreement**

Shelley Septer, County Clerk, presented the 2024 Infinity Voting System Annual Maintenance Agreement in the amount of \$13,000/year. Terry Stoffel made a motion to approve the agreement pending approval by Bob Garrett, County Attorney. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

### IN THE MATTER OF DISCUSSION)

#### **Highway Department Update**

Troy Hostetler, Highway Superintendent, spoke with the Commissioners regarding the need for a new bucket truck. He also stated that Tim Drabenstot will be setting up training classes for the Highway Department employees. Troy also discussed that Truck #9 (a single axel dump truck) needs repair – possibly a new motor. The Commissioners requested that they get quotes for repair from local repair shops.

### IN THE MATTER OF BIDS)

#### **2024 Fuel Bids**

The Commissioners received and opened sealed bids for the 2024 Annual Fuel Contracts. The following people were in attendance for the bid opening: Commissioner Terry Stoffel; Commissioner Tom Wall; Commissioner Rob Miller; Troy Hostetler, Highway Superintendent; Stefanie Barrioz, HR Director; Bob Garrett, County Attorney; Phil Hibbert, Facilities Manager; Bruce Richman, Ceres Solutions; Stephen Renille, Petroleum Traders; Ilene Haluska, Herald Press; Randy Knach, GLC; David Tribolet, K-Tech Specialty Coatings; Nate Jenkins, Asphalt Materials, Inc. Bridgett Burkhart, Office Manager

#### **Petroleum Traders**

Unleaded:	\$2.3324 (without taxes)
Diesel:	\$2.8637 (without taxes)
Winter blend:	\$2.9637 (without taxes)

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### Sunoco

Unleaded:	\$2.2000 (without taxes)
Diesel:	\$2.7500 (without taxes)
Winter blend:	\$2.7800 (without taxes)

### Ceres Solutions

Unleaded:	\$2.345 (without taxes)
Diesel:	\$2.791 (without taxes)
Winter blend:	\$2.866 (without taxes)

The Commissioners had questions about the Winter Blend on the bid submitted by Sunoco. No one was present to answer the questions.

Rob Miller made a motion to award the bids for Unleaded, Diesel, and Winter Blend to Ceres Solutions. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

### IN THE MATTER OF BIDS)

#### 2024 Annual Highway Bids

The Commissioners received and opened sealed bids for the 2024 Annual Highway Bid items. The following is a listing of the bidders. Bob Garrett, County Attorney and Troy Hostetler, Highway Superintendent will review the actual bids for accuracy and compliance with the bid specifications advertised.

<b>Bid Item #1</b>	<b>Gravel and Sand</b> Speedway Wolf Lake
<b>Bid Item #2</b>	<b>Stone and Sand</b> IMI - Huntington Rock Creek
<b>Bid Item #3</b>	<b>Concrete Bridge Materials</b> Milestone
<b>Bid Item #4</b>	<b>Timber Bridge Materials</b> American Timber Bridge
<b>Bid Item #5</b>	<b>Liquid Asphalt</b> Pierceton
<b>Bid Item #6</b>	<b>Emulsion</b> Asphalt Materials Pierceton
<b>Bid Item #7</b>	<b>Cold Mix (Delivered)</b> Phend and Brown Central Paving Pulver & Sons
<b>Bid Item #8</b>	<b>Hot Mix - Compacted</b> E & P Paving Brooks Construction Co. Wayne Asphalt

### IN THE MATTER OF QUOTES)

#### 2024 Annual Highway Quotes

The Commissioners opened the quotes for the Annual Highway quote items. The following is a listing for the bidders. Actual quotes will be reviewed by County Attorney Bob Garrett and Highway Superintendent Troy Hostetler for accuracy and compliance with the quote specifications advertised.

<b>Quote Item #1</b>	<b>Tires</b> Wertenberger Tire McMahon Tire
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- Quote Item #2 Signs**  
Osburn
- Quote Item #3 Pavement Markings**  
3 Rivers
- Quote Item #4 Culvert Pipe and Tile**  
St. Regis Culverts, Inc  
Civilcon  
E3 Bridge  
Debco Metal Culverts  
Metal Culverts, Inc.
- Quote Item #5 Heavy Equipment (Excavator)**  
Enyeart
- Quote Item #6 Grader Blades**  
St. Regis  
Winter
- Quote Item #7 Calcium Chloride**  
Great Lakes

Rob Miller made a motion to accept the bids and quotes for review. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

### IN THE MATTER OF AGREEMENT)

#### Huntington County Soil & Water Conservation District

Rob Miller made a motion to approve the 2024 agreement with the Huntington County Soil and Water Conservation District in the amount of \$9,300. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

### IN THE MATTER OF AGREEMENT)

#### Huntington County Council on Aging

Rob Miller made a motion to approve the 2024 agreement with the Huntington County Soil Council on Aging in the amount of \$20,000. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

### IN THE MATTER OF AGREEMENT)

#### Parkview Huntington Hospital

Terry Stoffel made a motion to approve the 2024 Emergency Vehicle Service Agreement with Parkview Huntington Hospital in the amount of \$332,312. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

### IN THE MATTER OF CONTRACT)

#### Robert S. Garrett, County Attorney

Terry Stoffel made a motion to approve the 2024 contract with Attorney Robert S. Garrett in the amount of \$47,901. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

### IN THE MATTER OF AGREEMENT)

#### Pathfinder

Rob Miller made a motion to approve the 2024 agreement with Pathfinder in the amount of \$84,000. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

### IN THE MATTER OF REPORT)

#### County Treasurer's Monthly Report

Bridgett Burkhart, Office Manager, presented the County Treasurer's Report for the month ending January 31, 2024 as prepared by Brenda Hamilton, County Treasurer.

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**IN THE MATTER OF DISCUSSION)**

**Safe Streets for All Grant (SS4A)**

Julia Surber, VS Engineering, gave an overview of the Safe Streets for All Grant and explained the next steps in the process.

**IN THE MATTER OF ADJOURNMENT)**

Rob Miller made a motion to adjourn at 11:33 a.m. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

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Rob Miller

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Tom Wall

ATTEST:

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Jill M. Landrum, Auditor

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Terry Stoffel

BOARD OF COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA

*\*\*A signed copy of these approved minutes is available by request in the Commissioners' Office at the County Courthouse, 201 N. Jefferson St., Huntington, IN 46750.\*\**