

REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
March 18, 2024

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, March 18, 2024, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake, Dwight Brautigam, and Anthony Lisinicchia. Also present: Bryn Keplinger, Director of Community Development and Redevelopment; Adam Cuttriss, Director of Public Works and Engineering Services; Shad Paul, Building Commissioner; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING: Board Member Albertson made a motion to approve minutes of the March 4, 2024 regular meeting, seconded by Board Member Bonbrake. Motion passed 5-0. Minutes signed.

OLD BUSINESS: Home owner **Matt Arquette requested a sidewalk waiver on a new build at the corner of Dimond Street and George Street.** Director Cuttriss recommends allowing the waiver for the property as it meets the requirements of the City Code. Board Member Brautigam made a motion to allow the sidewalk waiver for this property, seconded by Board Member Albertson. Motion passed 5-0.

Director Keplinger presented **Change Order #1 for the Memorial Park Stone Raceway Rehabilitation Project.** This is to cover reconstruction of a part of the wall that was more worn than originally thought. It will add \$70,000 to the project of which the DNR will pay \$15,000. Board Member Bonbrake made a motion to approve the change order, seconded by Board Member Lisinicchia. Motion passed 5-0.

NEW BUSINESS:

Special Event request for Huntington Baseball Parade on April 26. Board Member Lisinicchia made a motion to approve the event, seconded by Board Member Bonbrake. Motion passed 5-0.

Special Event request for Huntington Goes Gold - Wyatt Schmaltz Benefit on August 31. Board Member Lisinicchia made a motion to approve the event, seconded by Board Member Bonbrake. Motion passed 5-0.

BPW&S Resolution 2024-2: "City Parking Lot Permit Fee Amendment" (with maps) was presented by City Attorney Hartburg and Director Cuttriss. The fee for Lafontaine Center residents has been removed so all City parking spaces are the same \$10/month and all maps have

been updated. Board Member Albertson made a motion to approve BPW&S Resolution 2024-2, seconded by Board Member Lisinicchia. Motion passed 5-0. Resolution signed.

Director Cuttriss presented the **2024 sidewalk program prices. Based on his research and review, he recommends leaving them the same as 2023 prices.** The Cities 50% portion will not exceed the maximum price of \$6.00 per sq. ft. for 4"; \$6.10 per sq. ft. for 4" curb; and \$6.25 per sq. ft. for 6" driveway approach. Board Member Bonbrake made a motion to approve the above pricing, seconded by Board Member Lisinicchia. Motion passed 5-0.

Director Cuttriss **opened the one bid received for Nuisance Mowing:** A&S Property Maintenance \$52.50/hour. Director Cuttriss recommends taking the bid under advisement for review. Board Member Brautigam made a motion to take the bid under advisement, seconded by Board Member Albertson. Motion passed 5-0.

Director Cuttriss **opened bids for City parking lot Maintenance and Landscaping for a three (3) year contract:**

Reust Lawncare and Maintenance: Year 1- \$22,056
Year 2- \$22,312
Year 3- \$22,609

McGuin Lawncare: All three years at \$16,260 each year.

Director Cuttriss recommends taking the bids under advisement for review. Board Member Albertson made a motion to take the bids under advisement, seconded by Board Member Bonbrake. Motion passed 5-0.

UNSAFE BUILDING:

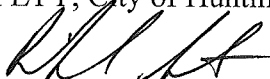
ORDER OF ENFORCEMENT UPDATE:

Building Commissioner Paul **addressed 519 Henry Street.** The owner, Teresa Kaylor, has completed the corrective measures and Commissioner Paul recommends releasing the Order of Enforcement. Board Member Brautigam made a motion to release the Order of Enforcement, seconded by Board Member Lisinicchia. Motion passed 5-0.

ACCOUNTS PAYABLE: Board Member Lisinicchia moved to pay the bills as presented, seconded by Board Member Albertson. Motion passed 5-0. Documentation signed.

ADJOURNMENT: Board Member Lisinicchia moved to adjourn, seconded by Board Member Bonbrake. Motion passed 5-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

By  as Mayor and
Richard Strick Member


By absent as Member
Danielle Albertson

By resigned as Member
Dwight Brautigam

By  as Member
Megan Bonbrake

By  as Member
Anthony Lisnicchia

ATTEST:

 as Clerk-Treasurer
Christi McElhaney