

REGULAR SESSION OF THE COUNTY COUNCIL
OF HUNTINGTON COUNTY INDIANA
JANUARY 25, 2021 COUNTY COUNCIL MEETING

The Huntington County Council met in regular session and via phone conference the 25th day of January 2021, in the G.A.R. Room, at the Huntington County Courthouse, Huntington, Indiana, at 7:00 P.M. for the purpose of considering all business brought before it pursuant to notice given to the Huntington Herald Press on January 13, 2021.

Council Members present: Ron Kline, Terry Miller, Keith Eller, and Kittie Keiffer were present, Kendall Mickley, and Shane Bickel attended via Zoom. Phil Hibbert was absent.

The meeting was opened with prayer by Ron Kline and the Pledge of Allegiance.

ITEM 1: Election of Council Officers: Keith Eller made a motion to retain the same officers that represented Council in 2020, Ron Kline as President and Kittie Keiffer as Vice President. Terry Miller seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 2: Kittie Keiffer made a motion to adopt the December 2020 meeting minutes with a correction of changing the word “preceding” to “proceeding” under the Community Corrections Committee report. Terry Miller seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 3: Discussion on a transfer request to move funds from the Assessor’s Chief Deputy line into the Deputy line item.

Keith Eller made a motion to open the salary ordinance. Kittie Keiffer seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

Shane Bickel made a motion to change the salary ordinance to reflect the pay of \$37,000.00 for the new employee in the Assessor’s office from 1000.11200.000.0008 – Chief Deputy to 1000.11225.000.0008 – Deputy. Kittie Keiffer seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

Kittie Keiffer made a motion to approve a transfer of \$37,000.00 from 1000.11200.000.0008 – Chief Deputy to 1000.11225.000.0008 – Deputy. Shane Bickel seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 4: Auditor Jill Landrum for Treasurer Brenda Hamilton requested a transfer of \$244.00 from 1000.32500.000.0003 Travel Expense to 1000.33600.000.0003 Mileage Reimbursement, due to account changes in the new LOW Financial Software. Terry Miller made a motion to approve this transfer. Kittie Keiffer seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 5: Jill Landrum, Auditor, requested to amend the Salary Ordinance for the Jail Budget to reflect Part Time account numbers for the following positions:

| LOW Pay Code | Job Title |
|---------------------|-------------------------|
| 11120 | Transport Officers (PT) |
| 11120 | Jail Officers (PT) |
| 11120 | Control Operators (PT) |
| 11229 | Office Help (PT) |
| 11229 | Cook (PT) |

Jill also requested to amend the Salary Ordinance by adding the Maximum Rate of Pay for Part-Time Office Help at \$14.48/hr.

Chris Newton explained his decision to make changes with his staffing positions of Lieutenants, Captains, and Sergeants. These changes would require amendments to the Salary Ordinance for the Sheriff Department by creating acct # 11105 for Lieutenant position; changing two Sergeants to Lieutenants (one @ \$29.22/hr. and one @ \$26.54/hr.); and changing one Captain (acct # 11106) position to a Deputy position (acct # 11335).

Keith Eller made a motion change the Salary Ordinance to reflect these position changes. Terry Miller seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

Shane Bickel made a motion to change the LOW pay codes, and the max rate of pay for part-time Office Help as presented by Auditor Landrum. Terry Miller seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

Kendall Mickley made a motion to close the salary ordinance. Keith Eller seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

Terry Miller made a motion to approve the following transfers for the Sheriff's budget:

From 1000.11106.000.0005 Captain \$41,000.00
From 1000.11107.000.0005 Sergeant \$100,000.00
To 1000.11105.000.0005 Lieutenant \$106,000.00
To 1000.11335.000.0005 Deputies \$35,000.00

Shane Bickel seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 6: Robert Jeffers, EMA Director, requested an appropriation of funds in the following funds & accounts:

Fund 8329 – 2020 SHSP Grant for \$11,830.00 in the following accounts: 8329.44350.000.0000 Camera Equipment \$9,830.00; and 8329.37300.000.0000 Rental Equipment for \$2,000.00.

Fund 9190 IHSFG – 2021 AED Grant for \$3,450.00 in 9190.49500.000.0000 Tools & Equipment. Terry Miller made a motion to approve both of these appropriations. Keith Eller seconded the motion

and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 7: Tami Hurlburt, EHFS, requested an appropriation for Fund 8906 Vaccines in the amount of \$40,320.000 for account line 8906-21528.000.0000 Covid-19 Vaccine Expenses. The 9118 Fund was advertised but after further information was received, it was determined that it should actually be Fund 8906. Therefore the approval request is for Fund 8906, and it will be advertised correctly before the February meeting.

Kittie Keiffer made a motion to approve this request. Terry Miller seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 8: Amy Richison, Prosecutor, is requested an appropriation of funds for \$4,000.00 in Fund 2508 - Prosecutor's Forfeiture Fund in the following accounts:
2508.21100.000.0000 Office Supplies \$100.00
2508-11120.000.0000 Part Time \$1,000.00
2508.32500.000.0000 Travel Expenses \$500.00
2508.39800.000.0000 Misc. Services and Charges \$2,400.00.

Keith Eller made a motion to approve this request. Shane Bickel seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 9: Commissioner Tom Wall requested an appropriation of \$1,351,500.00 for Fund 1233 - LIT Correctional Rehab, line 1233.32025.000.0000 Jail Expansion Project. Terry Miller made a motion to approve this request. Kittie Keiffer seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 10: Tony Ehler, Asst Director of Dispatch, requested an appropriation of \$192,760.00 in the E-911 Fund 1222. This is necessary because the original budget request was advertised for less than the budget was approved. The wages for Director, Asst Director and 2 dispatchers will be paid from E-911 Fund 1222 in 2021. The following is the breakdown for the Appropriation.
1222.11000.000.0000 Director \$59,500.00
1222.11005.000.0000 Assistant Director \$47,200.00
1222.11625.000.0000 Dispatcher(s) \$86,060.00.

Terry Miller made a motion to approve this request. Shane Bickel seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 11: Heather Malone, Chief Probation Officer, requested an appropriation for Fund 9657 – 2020 LACE Probation Grant in the amount of \$1,240.49 for line 9657.21900.000.0000 Drug Testing and Supplies; and also an appropriation for Fund 9664 – 2021 LACE Probation Grant in the amount of \$3,487.84 for line 9664.21900.000.0000 Drug Testing and Supplies.

Kittie Keiffer made a motion to approve these appropriations. Keith Eller seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer

– Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 12: Erin Wiley, Drug Court Coordinator, requested appropriations for the following Funds/Accounts:

Fund 2515 – Drug Court User Fees – an appropriation of \$15,620.39. Erin will come back at a later date to transfer into the accounts she will need to pay from.

Fund 9651– 2017 Problem Solving Court Grant – an appropriation of \$127.56 for 9651.32500.000.0000 Travel Expenses.

Fund 9655 Indiana Supreme Court Grant – an appropriation of \$7,000.00 for the following accounts:
9655.32500.000.0000 Travel Expense \$5,000.00
9655.21900.000.0000 Drug Testing Supplies \$2,000.00

Fund 9653 / 2018 Problem Solving Grant – an appropriation of \$6,102.59 for the following accounts:
9653.21900.000.0000 Drug Testing \$69.50
9653.32500.000.0000 Travel Expense \$4,993.02
9653.32600.000.0000 Drug Court Incentives \$399.14
9653.33000.000.0000 SCRAM / MRT \$640.93

Fund 9665 / 2021 LACE DC Grant – an appropriation of \$3,500.00 for 9665.32600.000.0000 Drug Court Incentives.

Terry Miller made a motion to approve all five appropriations. Shane Bickel seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ITEM 13: Ed Farris, County Extension Director, gave an update on Purdue Extension (CO-OP), and he passed out the 2020 Annual Report. Ed plans on going to the Job Class Committee to request combining two positions.

ITEM 14: New / Old Business

Jill Landrum requested that a COVID line be created in the County Council’s budget to further track any COVID-related expenses going forward. Kittie Keiffer made a motion to designate \$50,000.00 to be put in the Council’s budget line 1000.21527.000.0061 COVID-Council, once it has been advertised for the February meeting. Terry seconded the motion and a roll call consensus count was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. There was a 6-0 consensus on this matter.

Jill updated Council about the timekeeping software and inquired whether Council was ready to purchase the system. Tom Wall mentioned that the Commissioners are on board. Council agreed to move forward with the project.

ITEM 15: Organization of the Council's Committees - Council agreed that all will stay the same for 2021.

COMMUNITY CORRECTIONS COMMITTEE: Ron Kline – Currently 89 people but changes daily; 62 home detention; 12 on probation.

SOLID WASTE: Phil Hibbert – Absent

3A REGIONAL DEVELOPMENT: Phil Hibbert - Absent

JOB CLASSIFICATION AND COMPENSATION ADMINISTRATION COMMITTEE: No meeting

LOCAL ANTI-DRUG COALITION EFFORT (L.A.C.E) / EARLY INTERVENTION TEAM: Shane Bickel – Meeting involved a presentation from someone at the DCS. They mentioned that Huntington County is in the top 10% of Indiana counties retrieving back child support.

LIME CITY DEVELOPMENT: Terry Miller – Next meeting is Friday

EMERGENCY MANAGEMENT: Keith Eller – Next meeting is Wednesday

PLAN COMMISSION: Terry Miller – No meeting

C.E.D.I.T ADVISORY: Kendall Mickley – N/A

HCUED: Ron Kline – New things coming

ABCD: Keith Eller – Rod Jackson won.

TAX ABATEMENT REVIEW: Kittie Keiffer – N/A

WHARRM: Phil Hibbert – Absent

COMMISSIONERS HEALTH INSURANCE ADVISORY COMMITTEE: Kendall Mickley – No meeting

EMS ADVISORY COUNCIL: Phil Hibbert – N/A

HCPSD COMMITTEE: Ron Kline – Moving forward with Tower

INTERNAL CONTROLS COMMITTEE: Kittie Keiffer –N/A

REDEVELOPMENT COMMISSION: Terry Miller & Kittie Keiffer – Next meeting is Wednesday

ITEM 16: ADJOURNMENT – Keith Eller made a motion to adjourn the meeting. Kittie Keiffer seconded the motion and a roll call vote was taken: Kendall Mickley – Yes, Shane Bickel – Yes, Keith Eller – Yes, Kittie Keiffer – Yes, Terry Miller – Yes, and Ron Kline - Yes. The motion passed 6-0.

ADOPTED THIS 22nd, DAY OF February 2021

ATTEST: Jill M. Landrum
JILL M. LANDRUM, AUDITOR

Terry Miller
TERRY MILLER

Shane Bickel
SHANE BICKEL

-ABSENT-
PHIL HIBBERT

Kendall Mickley
KENDALL MICKLEY

Ron Kline
RON KLINE

Kittie Keiffer
KITTEE KEIFFER

Keith Eller
KEITH ELLER