
**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY JUNE 3, 2024**

IN ATTENDANCE: Commissioner Terry Stoffel; Commissioner Rob Miller; Commissioner Tom Wall; Stefanie Barrioz, HR Director; Jill Landrum, Auditor; Troy Hostetler, Highway Superintendent; Hank Miller; Treena Roudebush, Geenex Solar LLC; Terry Miller, County Council; Zach Sand, Sand Strategies; Erik Long; Sand Strategies; Phil Hibbert, Facilities Manager; Ilene Haluska, Indiana Plain Dealer; Bob Garrett, County Attorney; Alyssa Alaimo; Stephanie McKibben; Cheryl Jarrett, Soil and Water Conservation; Adam Couch, Soil and Water Conservation; Gene Lahr, Historical Society; Barb Rupley, Historical Society; Doug Selig, Parkview Huntington Hospital; Sonya Foraker, Parkview Huntington Hospital; Carla Gebhart, Parkview Huntington EMS; Tim Eckert, Veteran Services Officer; Joakim Abrahamsson, IT Director; Danielle Tips, Pathfinder; Mike Overholser; Tim Allen, Dispatch Director; Katy Hudson, Humane Society; Jenna Strick, Humane Society

The following people attended virtually using Zoom: Julia Surber

**IN THE MATTER OF MINUTES)
05/20/2024**

Terry Stoffel made a motion to approve the Minutes from the May 20, 2024 meeting. Rob Miller seconded, and the motion passed unanimously.

**IN THE MATTER OF CLAIMS)
06/05/2024**

Rob Miller made a motion to approve the Claim Docket for June 5, 2024. Terry Stoffel seconded, and the motion passed unanimously.

**IN THE MATTER OF PAYROLL)
05/31/2024**

Rob Miller made a motion to approve the Payroll Docket for May 31, 2024. Terry Stoffel seconded, and the motion passed unanimously.

**IN THE MATTER OF DISCUSSION)
Sand Strategies**

Zach Sand, President of Sand Strategies presented a proposal for “Implementation of Projects, Programs, and Government Affairs Services for Huntington County”. He introduced Erik Long who would be working directly with Huntington County on implementing economic development growth initiatives. The proposal included the Scope of Work, Action Steps, and City and Town Implementation of Projects and Programs Support.

**IN THE MATTER OF AGREEMENT)
Sand Strategies LLC**

Rob Miller made a motion to approve the Professional Services agreement with Sand Strategies LLC. pending review and approval by Bob Garrett. Terry Stoffel seconded, and the motion passed unanimously.

**IN THE MATTER OF PERMIT)
Comcast Cable**

Terry Stoffel made a motion to approve the Application for Permit for Comcast Cable in the location of 4527 N. Meridian Road in Huntington County. Rob Miller seconded, and the motion passed unanimously.

**IN THE MATTER OF PERMIT)
Miller Pipeline**

Terry Stoffel made a motion to approve the Application for Permit for Miller Pipeline in the location of North County Line Road between CR600 West-90 and W. Mercury Street in Huntington County. Rob Miller seconded, and the motion passed unanimously.

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IN THE MATTER OF PERMIT)

Miller Pipeline

Terry Stoffel made a motion to approve the Application for Permit for Miller Pipeline in the location of West County Line Road-90 between North Lee Street and North County Line Road in Huntington County. Rob Miller seconded, and the motion passed unanimously.

IN THE MATTER OF REPORT)

Treasurer's Report

Bridgett Burkhart, Office Manager, presented the County Treasurer's Monthly Report for the month ending 4/30/2024 as prepared by Brenda Hamilton, County Treasurer.

IN THE MATTER OF DISCUSSION)

Health Department Blood Drive

Stefanie Barrioz, HR Director, spoke with the Commissioners regarding a request by the Health Department to conduct a blood drive. The Commissioners agreed by consensus.

IN THE MATTER OF DISCUSSION)

Place of Grace Transitional Housing

Commissioner Tom Wall shared that the property markings have been placed at the site of the Place of Grace Transitional Housing site.

IN THE MATTER OF DISCUSSION)

State Board of Accounts Audit

Commissioner Terry Stoffel stated that he would attend the entrance meeting on Wednesday, June 5, 2024, at 8:00 a.m. with the State Board of Accounts to begin their annual audit of the county.

IN THE MATTER OF DISCUSSION)

Roanoke Marketing Request

Alyssa Alaimo and Stephanie McKibben from the Roanoke Chamber of Commerce and Discover Roanoke spoke with the Commissioners about continued financial assistance for their marketing program in Roanoke. A request was made for \$30,000.00 to continue this endeavor. They provided examples of the print and digital advertising that has been created and has been very successful in driving tourism in Roanoke. The Commissioners stated that they are very happy with their work. Rob Miller made a motion to approve the request to be paid from CEDIT – Project 4 in the amount of \$30,000.00. Terry Stoffel seconded, and the motion passed unanimously.

IN THE MATTER OF DISCUSSION)

Huntington County Highway Department Update

Troy Hostetler, Highway Superintendent, spoke with the Commissioners about a contractor who had dug in the Right of Way of a legal drain. The contractor had applied for all of the permits needed by the City, however, did not apply for a permit in the County. The Commissioners stated that since there was no damage done to the county tile, the contractor would not be fined, just notified of the proper procedures in the future. Situations such as this are examined on a case-by-case basis.

Troy also discussed the new fuel tanks at the Highway stating that the Ceres Pipeline Direct program would only pay for the dispensers which equated to approximately \$80,000. The Commissioners decided against that program so that they would be able to keep the competitive bidding process that we have been using to buy fuel in bulk.

Troy spoke with the Commissioners for permission to auction the old bucket truck and box truck. The Commissioners asked Troy to compile a list of all surplus inventory for their review before proceeding.

IN THE MATTER OF AGREEMENT)

Community Crossings Matching Grant

Terry Stoffel made a motion to approve the Professional Services Agreement with Lochmueller Group in relation to the 2024-01 Community Crossing Matching Grant (CCMG) Plan Development and Inspection. Rob Miller seconded, and the motion passed unanimously.

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IN THE MATTER OF AGREEMENT)

iWorQ Service Agreement

Terry Stoffel made a motion to approve the iWorQ Service Agreement. Rob Miller seconded, and the motion passed unanimously.

IN THE MATTER OF INVOICE)

Signs, Etc.

Phil Hibbert, Facilities Manager, requested permission for Early Pay for Signs, Etc. for campus signage at the O'Donnell Center at Victory Noll. Terry Stoffel made a motion to approve the Early Pay. Rob Miller seconded, and the motion passed unanimously.

IN THE MATTER OF DISCUSSION)

2025 Budget Review

The following entities presented their 2025 budget requests to the Commissioners for their review:

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| • Huntington County Soil and Water Conservation | Adam Couch and Cheryl Jarrett |
| • Huntington County Historical Society | Barb Rupley and Gene Lahr |
| • O'Donnell Center at Victory Noll | Phil Hibbert, Facilities Manager |
| • Huntington County Highway Department | Troy Hostetler, Highway Superintendent |
| • Parkview EMS | Doug Selig, Sonya Foraker, Carla Gebhart |
| • Huntington County Veterans Office | Tim Eckert, Director |
| • Huntington County Emergency Management Agency | Thomas Fuller, Deputy Director |
| • Youth Services Bureau | Jan Williams, Executive Director |
| • IT Department | Joakim Abrahamsson, Director |
| • Pathfinder | Danielle Tips, President & CEO |

The Commissioners took a break for lunch from 12:00 p.m. – 1:15 p.m.

The following entities presented their 2025 budget requests to the Commissioners for their review:

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| • Huntington County Humane Society | Katy Hudson and Jenna Strick |
| • Huntington County Public Safety Dispatch | Tim Allen, Director |

IN THE MATTER OF DISCUSSION)

State E911 Board

Tim Allen, Huntington County Public Safety Dispatch Director, requested approval from the Commissioners to send a letter to the State E911 Board and Executive Director Schemmer officially requesting to move from AT&T to INdigital for 911 Service. Terry Stoffel made a motion to approve sending the letter. Rob Miller seconded, and the motion passed unanimously.

IN THE MATTER OF APPOINTMENT)

Community Corrections Advisory Board

Rob Miller made a motion to appoint E.J. Carroll to the Community Corrections Advisory Board. Terry Stoffel seconded, and the motion passed unanimously.

IN THE MATTER OF DISCUSSION)

Fuel User Fee

Terry Stoffel made a motion to increase the fuel user fee to \$0.50/gallon effective in 2025. Rob Miller seconded, and the motion passed unanimously. Troy was asked to compose an email to distribute to all the entities who purchase fuel from the Highway so they can adjust their 2025 budget requests.

IN THE MATTER OF DISCUSSION)

Letter of Support

The Commissioners signed a letter of support addressed to the Markle Plan Commission in regard to the Place of Grace and Men's Recovery Home in their jurisdiction.

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IN THE MATTER OF ADJOURNMENT)

Terry Stoffel made a motion to adjourn at 2:20 p.m. Rob Miller seconded, and the motion unanimously.

Tom Wall

Rob Miller

ATTEST:

Jill M. Landrum, Auditor

Terry Stoffel

BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA

A signed copy of these approved minutes is available by request in the Commissioners' Office, located at 201 N. Jefferson St., Huntington, IN 46750.