

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, JUNE 17, 2024**

IN ATTENDANCE: Commissioner Terry Stoffel; Commissioner Rob Miller; Commissioner Tom Wall; Bridgett Burkhart, Office Manager; Stefanie Barrioz, HR Director; Phil Hibbert, Facilities Manager; Auditor Jill Landrum; Terry Miller, County Council; Ilene Haluska, Indiana Plain Dealer; Troy Hostetler, Highway Superintendent; Alicia Symons, Environmental Health Specialist/Chief Sanitarian; Hank Miller; Chris Karlin, Huntington Area Transportation

The following people attended virtually using Zoom: Treena Roudebush, Geenex; Zack Sand, Sand Strategies

IN THE MATTER OF MINUTES)

6/3/2024

Rob Miller made a motion to approve the Minutes from the June 3, 2024 meeting. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF CLAIMS)

6/19/2024

Terry Stoffel made a motion to approve the Claim Docket for June 19, 2024. Rob Miller seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF PAYROLL)

6/14/2024

Terry Stoffel made a motion to approve the Payroll Docket for June 14, 2024. Rob Miller seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF DISCUSSION)

Federal Aid Bridge Scoring

As part of the federal aid process, we must score or rate the consultants from which we received a Letter of Intent. This is part of the federal aid consultant selection process.

Regarding the bridge inspections, a Letter of Intent was received from Clark Dietz, Egis, USI Consultants and VS Engineering.

Regarding Bridge #48, a Letter of Intent was received from Egis and Butler Fairman & Seufert (BF&S).

Regarding Bridge #702, a Letter of Intent was received from USI Consultants.

IN THE MATTER OF DISCUSSION)

Highway Department fuel system

Discussion was had related to the replacement of the underground fuel system at the Highway Department. Troy Hostetler, Highway Superintendent, was asked to research the use of biodiesel fuel in trucks and equipment.

IN THE MATTER OF ORDINANCE)

2024-09

Alicia Symons, Environmental Health Specialist/Chief Sanitarian, presented Ordinance #2024-09 for the Commissioners review. This is an ordinance regulating the installation, construction, maintenance and regulation of on-site sewage systems. Discussion was had regarding the guidelines. Alicia stated that the ordinance cannot be more restrictive than the State without defending the reasoning. The Ordinance was tabled for the time being.

IN THE MATTER OF AGREEMENT)

Sand Strategies LLC

Mr. Garrett stated that he had reviewed and approved the Professional Services Agreement with Sand Strategies LLC that was presented and approved by the Commissioners pending Mr. Garrett's review at the June 3, 2024 meeting.

Commissioner Rob Miller stepped out of the meeting.

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IN THE MATTER OF PERMIT)

3320 W 700 S

Terry Stoffel made a motion to approve the Application for Permit for Dwight Wesco in the location of 3320 West 700 South in Huntington County. Tom Wall seconded, and the motion passed 2-0 with Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF REPORT)

Clerk of the Circuit Court Report

Bridgett Burkhart, Office Manager, presented the Clerk of the Circuit Court Report for the month ending May 31, 2024 as prepared by Shelley Septer, Clerk of Huntington Circuit/Superior Courts.

IN THE MATTER OF REPORT)

County Treasurer's Report

Bridgett Burkhart, Office Manager, presented the County Treasurer's Report for the month ending May 31, 2024 as prepared by Brenda Hamilton, County Treasurer.

IN THE MATTER OF INVOICE)

Cumulative Courthouse Funds

Terry Stoffel made a motion to pay the following invoices from Cumulative Courthouse Funds:

- Full Service Mechanical \$2,000.00
- Young Electric Inc. \$296.74
- Young Electric Inc. \$287.58

Tom Wall seconded and the motion passed 2-0 with Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Work Comp – Workplace Tour

Stefanie Barrioz, HR Director, stated that the Work Comp carrier did a tour of county facilities and only minor corrections were suggested.

IN THE MATTER OF DISCUSSION)

County Insurance

Stefanie Barrioz, HR Director provided the Commissioners an update on the building/liability insurance anticipated increase in fees for 2025.

IN THE MATTER OF DISCUSSION)

O'Donnell Center Update

Phil Hibbert, Facilities Manager, gave an update to his 2024 budget request. He stated that the Our Lady of Victory Missionary Sisters would be having their annual meeting. Due to Saint Anne's being closed, they will have to have their meeting at The Heritage in Warren. Phil asked for permission to use the truck and trailer to help take tables and chairs down to Warren for them. The Commissioners agreed by consensus.

IN THE MATTER OF DISCUSSION)

Credit Card Authorization

Phil Hibbert, Facilities Manager requested a County credit card for Alden Vachon with a credit limit of \$1,000.00. Terry Stoffel made a motion to approve the request. Tom Wall seconded, and the motion passed 2-0 with Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Norwood Rural Water and Sewer District

Bridgett Burkhart, Office Manager, gave an update on the Norwood RWSD meter replacing project. The Norwood RWSD decided to go with a different meter because the ones that were sold to them by Team EJP would not be supported. They have returned the meters and are going with meters from Utility Supply. Stephanie Popplewell informed us that they would start installation as soon as possible.

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IN THE MATTER OF DISCUSSION)

State Board of Accounts

Auditor Jill Landrum stated that the State Board of Accounts is currently performing the 2023 audit for Huntington County.

Commissioner Miller re-joined the meeting.

IN THE MATTER OF DISCUSSION)

Voter registration at the 4-H fair

County Clerk Shelley Septer spoke with the Commissioners regarding having a tent/canopy at the 4-H fair in July to register Huntington County voters. She stated that she would need to transfer funds to be able to purchase or rent a tent/canopy. The Commissioners agreed that this would be a benefit to residents and suggested that she purchase the tent for this purpose.

IN THE MATTER OF DISCUSSION)

Bippus Regional Sewer District

Rob Miller provided an update on the Bippus Regional Sewer District stating that the sewer gases from the waste treatment are deteriorating the metal on the building and it has become an eyesore. The waste treatment equipment does not need to be inside a building. Rob Miller made a motion to deem the building blighted and have it demolished. Terry Stoffel seconded, and the motion passed unanimously.

IN THE MATTER OF INVOICE)

Huntington Area Transportation Vehicle Replacement

Chris Karlin, Executive Director of Huntington Area Transportation (HAT) presented an invoice for the replacement of three vans. The federal share on this project is \$161,202.00. The local match is \$40,299.00. Rob Miller made a motion to approve the invoice as presented. Terry Stoffel seconded, and the motion passed unanimously.

IN THE MATTER OF DISCUSSION)

Breakdown of Services

Chris Karlin, Executive Director of Huntington Area Transportation (HAT) provided a breakdown of the services provided by HAT. The information included the number of riders, locations, and purpose of service (work, medical appointments, etc.). Chris also stated that they would like to add an additional van to their 2024 budget. The local match would be approximately \$15,000.00. Terry Stoffel made a motion to include \$15,000.00 to the budget to fulfill this request. Rob Miller seconded, and the motion passed unanimously.

IN THE MATTER OF DISCUSSION)

TWN lease

The Commissioners discussed the current lease between the County and TransWorld Network Corp. (TWN) which will expire on September 30, 2024.

IN THE MATTER OF DISCUSSION)

Andrews Fire Department parking lot

The Commissioners discussed the need to repave the parking lot at the Andrews Fire Station. Rob Miller made a motion to pay 50% of the lowest, most responsive quote received. Terry Stoffel seconded, and the motion passed unanimously.

IN THE MATTER OF ADJOURNMENT)

Terry Stoffel made a motion to adjourn the meeting at 11:12 a.m. Rob Miller seconded, and the motion passed unanimously.

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Tom Wall

Rob Miller

ATTEST:

Jill M. Landrum, Auditor

Terry Stoffel

BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA

Signed copies of these approved minutes are available by request in the Commissioners' Office, 201, N. Jefferson St.