

REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
May 6, 2024

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, May 6, 2024, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Also present: Shad Paul, Building Commissioner; Adam Cuttriss, Director of Public Works and Engineering Services; Bryn Keplinger, Director of Community Development and Redevelopment; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING: Board Member Albertson made a motion to approve minutes of the April 15, 2024 regular meeting, seconded by Board Member Lisinicchia. Motion passed 4-0. Minutes signed.

OLD BUSINESS:

Director Keplinger **presented Change Order #2 for the Memorial Park Raceway Project** to extend the completion date to the end of May. The City will pay \$450,000 and the State/DNR will pay \$114,000. Board Member Lisinicchia made a motion to approve Change Order #2, seconded by Board Member Bonbrake. Motion passed 4-0. Mayor signed Change Order #2.

NEW BUSINESS:

Special event request for a **Motorcycle Poker Run on May 18**. This Humane Society fundraiser will start at 9:00 a.m. and riders will travel to 3 places around Huntington County ending at Brockhaus's on East Market Street at 6:00 p.m. Board Member Bonbrake made a motion to approve the event, seconded by Board Member Lisinicchia. Motion passed 4-0.

The local WIC office asks that **parking spaces in front of their office on North Jefferson Street be closed from 9:00 a.m. to noon on May 17**. They are holding a Baby Fair in their offices and passing out diapers from a Parkview van out front. Board Member Lisinicchia made a motion to approve the closure of the parking spots, seconded by Board Member Bonbrake. Motion passed 4-0.

Dave Harvey requested the **use of parking spots in the Franklin Street-Lafontaine parking lot for construction equipment at the end of June or beginning of July**. He will let us know once he has secured the date, so that we can inform the people that pay for those parking spots and the Ordinance officer. Board Member Lisinicchia made a motion to approve the request, Board Member Albertson. Motion passed 4-0.

BPW&S Resolution 2024-6: "Amendment to Chapter 99" was presented which would allow Michael Daly to enter City Park ponds to retrieve disc golf discs. The resolution includes a "Release and Waiver of Liability, Assumption of Risk, and Indemnity Agreement" which must be signed and returned. Board Member Bonbrake made a motion to approve Resolution 2024-6, seconded by Board Member Albertson. Motion passed 4-0. Resolution signed.

BPW&S Resolution 2024-7: “Disposition of Certain Personal Property Items of City of Huntington” was presented. The resolution authorizes the City to use Govdeals.com online auction site to sell the Street and Police Department listed items. Board Member Albertson made a motion to approve Resolution 2024-7, seconded by Board Member Bonbrake. Motion passed 4-0. Resolution signed.

Director Cuttriss **opened bids for the 2024 Street and Alley Paving project for City of Huntington** (13 streets and 10 alleys - approximately 5 miles):

E&B Paving	\$872,162.00
Brooks Construction	\$972,280.00

Director Cuttriss recommended taking the bids under advisement for review. Board Member Lisinicchia made a motion to take the bids under advisement, seconded by Board Member Bonbrake. Motion passed 4-0.

UNSAFE BUILDINGS:

STATUS UPDATE:

Commissioner Paul reported on **323 Hannah Street stating that he has completed his interior inspection and the corrective measures have been completed.** He recommends releasing the Order of Enforcement. Board Member Lisinicchia made a motion to release the Order of Enforcement, seconded by Board Member Bonbrake. Motion passed 4-0.

Commissioner Paul reported only two corrective measures at the property at **1610 College Avenue** have been completed. He hasn't heard from the owner, Damon Kaylor and he hasn't inspected the interior yet. After some discussion among the Board and the owner, the Mayor suggested to Mr. Kaylor that he get with Commissioner Paul for an inspection and time line of when the other items will be completed. Board Member Lisinicchia made a **motion to Modify the Order of Enforcement to allow 30 day extension for an interior inspection and a completion timeline,** seconded by Board Member Albertson. Motion passed 4-0.

MISCELLANEOUS:

ACCOUNTS PAYABLE: Board Member Albertson moved to pay the bills as presented, seconded by Board Member Lisinicchia. Motion passed 4-0. Documentation signed.

ADJOURNMENT: Board Member Bonbrake moved to adjourn, seconded by Board Member Lisinicchia. Motion passed 4-0. Meeting adjourned.

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APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

By _____ as Mayor and
Richard Strick Member

By _____ as Member
Danielle Albertson

By _____ as Member
Vacant

By _____ as Member
Megan Bonbrake

By _____ as Member
Anthony Lisinicchia

ATTEST:
_____ as Clerk-Treasurer
Christi McElhaney