

REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
May 20, 2024

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, May 20, 2024, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Also present: Adam Cuttriss, Director of Public Works and Engineering Services; Police Chief, Cory Boxell; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING: Board Member Bonbrake made a motion to approve minutes of the May 6, 2024 regular meeting, seconded by Board Member Lisinicchia. Motion passed 4-0. Minutes signed.

OLD BUSINESS: A special event request for the **Brat Tent** in the Washington Street parking lot from Wise Guys on **June 14 and 15** was presented for final consideration. Wise Guys have received their special state excise permit and they will have a 20x30 tent and snow fencing for the seating outside. They are looking into having a band as well. Board Member Albertson made a motion to approve the event, seconded by Board Member Bonbrake. Motion passed 4-0.

After reviewing the bids received, Director Cuttriss recommended awarding the **2024 Street and Alley paving contract to E & B Paving for \$872,162**. Board Member Lisinicchia made a motion to approve, seconded by Board Member Albertson. Motion passed 4-0.

Director Cuttriss **presented Change Order #3 for the LTCP Project 7&8** for an amount of **\$790,157.08, this is due to the hard rock and Railroad expenses** associated with boring under the tracks behind the recycle site. Board Member Bonbrake made a motion to approve Change Order #3, seconded by Board Member Lisinicchia. Motion passed 4-0. Mayor signed Change Order #3.

Director Cuttriss presented a **geotechnical agreement amendment with SME for soil boring and ground investigation at the Skate Park site at Yoeman Park. This amendment is for \$3,500**. It will include a management plan to dispose of the soil contamination if any is found. Board Member Bonbrake made a motion to approve the amended agreement, seconded by Board Member Lisinicchia. Motion passed 4-0. Mayor signed the amended agreement with SME.

NEW BUSINESS: A special event request for a **Graduation Party on Sunday, June 23 from 2:00 to 6:00 p.m.** was presented by Jeananne Bailey with Nick's Kitchen. They ask to close N. Jefferson Street from Ness Brothers to Washington Street. Board Member Albertson made a motion to approve the event, seconded by Board Member Bonbrake. Motion passed 4-0.

Dawn Harvey requested the **sidewalk closure for façade improvements at 8 N Jefferson Street and 53 W State Street**. These addresses are in the State right of way, so no action from the Board will be taken.

Police Chief Boxell presented a prospective new employee for the Police Department, Abby Fullerton. Board Member Bonbrake made a motion to approve the event, seconded by Board Member Albertson. Motion passed 4-0.

BPW&S Resolution 2024-3: “Disposition of Certain Personal Property Items of City of Huntington” was presented. The resolution authorizes the City to use Govdeals.com online auction site to sell the Water and Park Department listed items. Board Member Lisinicchia made a motion to approve Resolution 2024-3, seconded by Board Member Bonbrake. Motion passed 4-0. Resolution signed.

BPW&S Resolution 2024-4: “A Resolution Adopting and Updating the City’s ADA Transition Plan” was presented. Board Member Lisinicchia made a motion to approve Resolution 2024-4, seconded by Board Member Bonbrake. Motion passed 4-0. Resolution signed.

BPW&S Resolution 2024-5: “A Resolution Adopting and Updating the City Policy in Accordance with Title VI of the 1964 Civil Rights Act” was presented. Board Member Lisinicchia made a motion to approve Resolution 2024-5, seconded by Board Member Bonbrake. Motion passed 4-0. Resolution signed.

Director Cuttriss **presented a geotechnical agreement with SME for Market Street sewer from Lafontaine Street to State Street.** SME will test rock depth, soil types, and old railroad ties in the roadway. Board Member Lisinicchia made a motion to approve the agreement for \$41,500 with SME, seconded by Board Member Albertson. Motion passed 4-0. Mayor signed agreement.

Director Cuttriss **presented a reconstruction design agreement with RQAW for Warren Street.** RQAW will design the roadway and sanitary full replacement with either brick or asphalt. Board Member Bonbrake made a motion to approve the design agreement for \$260,874 with RQAW, seconded by Board Member Albertson. Motion passed 4-0. Mayor signed agreement.

Director Cuttriss **opened bids for the Hannah Street Water and Sewer project for City of Huntington** (extends water and sewer to 2 houses with a possible third house build):

Exterior Service	\$240,477.20
Fox Contractor	\$284,301.00

Director Cuttriss recommended taking the bids under advisement for review. Board Member Albertson made a motion to take the bids under advisement, seconded by Board Member Lisinicchia. Motion passed 4-0.

MISCELLANEOUS: Police swearing in ceremony and promotions will be held on June 4, 2024 at 3:00 p.m.

ACCOUNTS PAYABLE: Board Member Lisinicchia moved to pay the bills as presented, seconded by Board Member Albertson. Motion passed 4-0. Documentation signed.

ADJOURNMENT: Board Member Bonbrake moved to adjourn, seconded by Board Member Lisinicchia. Motion passed 4-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

By _____ as Mayor and
Richard Strick Member

By _____ as Member
Danielle Albertson

By _____ as Member
Vacant

By _____ as Member
Megan Bonbrake

By _____ as Member
Anthony Lisinicchia

ATTEST:

_____ as Clerk-Treasurer
Christi McElhaney