

SPECIAL MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
July 22, 2024

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for a special meeting on Monday, July 22, 2024, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Also present: Adam Cuttriss, Director of Public Works and Engineering Services; Bryn Keplinger, Director of Community Development and Redevelopment, Mike Hartburg, City Attorney; and Julie Shearer, Sr. Deputy Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING: Board Member Lisinicchia made a motion to approve minutes of the July 15, 2024, regular meeting, seconded by Board Member Bonbrake. Motion passed 4-0. Minutes signed.

OLD BUSINESS: Director Cuttriss presented **700 Garfield Street & 1245 South Jefferson Street Storm Sewer Easement Release and Dedication**. Board Member Bonbrake made a motion to approve the easement release and dedication, seconded by Board Member Albertson. Motion passed 4-0. Mayor signed agreement.

NEW BUSINESS: Director Cuttriss opened bids for the **Market Street Project**. Two bids were received: Fox Contractors bid \$3,017,647.03 and Atlas Excavating bid \$3,495,503.00. Board Member Albertson made a motion to take the bids under advisement, seconded by Board Member Lisinicchia. Motion passed 4-0.

Assistant Police Chief McCutcheon presented a **School Resource Officer (SRO) Agreement with HCCSC**. A small change was added for vehicle fuel expenses. Officer Lowes will be added at Riverview Middle School. Board Member Lisinicchia made a motion to approve the agreement as presented and authorize the Mayor to sign, seconded by Board Member Albertson. Motion passed 4-0. Mayor signed agreement.

City Attorney Hartburg presented a **Memorandum of Understanding between the City and State Board of Accounts – Office Space for SBOA Audits**. The MOU would authorize SBOA to occupy office space on the first floor of the City Building from which to conduct audits of municipalities in the area. The MOU can be terminated by either party with 30 days' notice. Board Member Albertson made a motion to approve the MOU and authorize the Mayor to sign, seconded by Board Member Lisinicchia. Motion passed 4-0. Mayor signed agreement.

MISCELLANEOUS: None.

ACCOUNTS PAYABLE: None.

ADJOURNMENT: Board Member Bonbrake moved to adjourn, seconded by Board Member Lisinicchia. Motion passed 4-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

By _____ as Mayor and
Richard Strick Member

By _____ as Member
Danielle Albertson

By _____ as Member
Megan Bonbrake

By _____ as Member
Anthony Lisinicchia

ATTEST:

_____ as Clerk-Treasurer
Christi McElhaney