

REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
August 19, 2024

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, August 19, 2024, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Also present: Adam Cuttriss, Director of Public Works and Engineering Services; Shad Paul, Building Commissioner; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING: Board Member Albertson made a motion to approve minutes of the August 5, 2024, regular meeting, seconded by Board Member Lisinicchia. Motion passed 4-0. Minutes signed. Board Member Bonbrake made a motion to approve the minutes of the executive session on August 19, 2024, seconded by Board Member Lisinicchia. Motion passed 4-0. Minutes signed.

OLD BUSINESS:

Director Cuttriss presented contracts for both park and utility mowing for the remaining portion of the 2024 contract. **The current vendor, McGuins, notified the City that it could not and would not be able to perform the contract for the remainder of the 2024 season. To complete the 2024 mowing requirements, Director Cuttriss recommends entering into contracts, at the same price, with Ground Control Lawn and Landscaping to complete the 2024 mowing season.** Board Member Lisinicchia made a motion to approve both contracts and authorize the Mayor to sign, seconded by Board Member Bonbrake. Motion passed 4-0. Mayor signed contracts.

NEW BUSINESS:

Special Event request for **Bass Wars World Finals was presented for Hiers Park Fair Grounds in the show arena on October 5, 2024.** Board Member Albertson made a motion to allow the event, seconded by Board Member Bonbrake. Motion passed 4-0.

Special Event request for **Huntington North Homecoming Parade was presented for the same route as last year from MacGahan to Lafontaine to Edith to North Jefferson back to Viking Lane on September 20, 2024.** Board Member Bonbrake made a motion to allow the event, seconded by Board Member Albertson. Motion passed 4-0.

Special Event request for **Huntington Catholic School Cross-Country meet at Memorial Park on September 14, 2024.** Board Member Albertson made a motion to approve the event, seconded by Board Member Lisinicchia. Motion passed 4-0.

Dr. Ryan Hart requested the **sidewalk and a few parking spaces be closed in front of the dentist office for façade brick work at 429 North Jefferson Street. Scaffolding and a lift will be placed starting August 30 – September 13 weather permitting no delays.** Board Member Lisinicchia made a motion to approve the closures, seconded by Board Member Bonbrake. Motion passed 4-0.

Mayor Strick **presented for ratification by the Board an agreement between the City and Regional Development Authority (RDA): Northeast Indiana Regional Development Authority Regional Economic Acceleration and Development Initiative Subgrant Agreement. It is a \$2.7 million dollar grant** for the City’s downtown project. Board Member Lisinicchia made a motion to ratify the Mayor’s signature on the agreement, seconded by Board Member Albertson. Motion passed 4-0.

PUBLIC HEARING: Mayor Strick opened the public hearing for 49 E Market Street and 53 E Market Street, with no one wishing to speak, Mayor Strick closed the public hearing.

Mayor Strick opened the public hearing on 422 Frederick Street, with no one wishing to speak, Mayor Strick closed the public hearing.

ORDER OF ENFORCEMENT:

Commissioner Paul reported that **49 E Market St** has 5 unsafe, 2 minimum housing and 3 corrective measures, and **53 E Market Street** has 5 unsafe, 2 minimum housing and 5 corrective measures. The owner’s wife, Norma Ash, appeared to explain what had been completed. All items on both properties have been completed except for the slate on the roof. They are waiting for McGuff Roofing to get back to them on a timeframe for the repair. Board Member Lisinicchia made a motion to extend the Order of Enforcement for 60 days with the new deadline of October 21, 2024, and have the owner appear at the September 16, 2024, meeting or send an email to Commissioner Paul with an update on the roofing repair, seconded by Board Member Bonbrake. Motion passed 4-0.

Commissioner Paul reported that the **garage (only) at 422 Frederick Street** has 12 unsafe, 12 corrective measures with a deadline of August 30, 2024. Commissioner Paul has had no response from the owner Kathleen Bartrom, and he recommends affirming the Order of Enforcement and seeking demolition bids of the garage only at the September 3, 2024, board meeting. Board Member Bonbrake made a motion to affirm the Order of Enforcement, seconded by Board Member Albertson. Motion passed 4-0.

MISCELLANEOUS:

ACCOUNTS PAYABLE:

Board Member Albertson moved to pay the bills as presented, seconded by Board Member Lisinicchia. Motion passed 4-0. Documentation signed.

ADJOURNMENT:

Board Member Bonbrake moved to adjourn, seconded by Board Member Lisinicchia. Motion passed 4-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

By _____ as Mayor and
Richard Strick Member

By _____ as Member
Danielle Albertson

By _____ as Member
Megan Bonbrake

By _____ as Member
Anthony Lisinicchia

ATTEST:

Christi McElhaney as Clerk-Treasurer