

REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
September 3, 2024

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Tuesday, September 3, 2024, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Board Member Bonbrake opened and called to order the Board of Public Works & Safety meeting.

Board Members present: Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Absent: Mayor Strick. Also present: Adam Cuttriss, Director of Public Works and Engineering Services; Shad Paul, Building Commissioner; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING: Board Member Albertson made a motion to approve minutes of the August 19, 2024, regular meeting, seconded by Board Member Lisinicchia. Motion passed 3-0. Minutes signed.

OLD BUSINESS: None.

NEW BUSINESS:

Special Event request for **Hautington Fire Performers was presented for the corner of Washington Street and N. Jefferson Street on October 19, 2024.** Board Member Lisinicchia made a motion to approve the event, seconded by Board Member Albertson. Motion passed 3-0.

Special Event request for **Cross Country events at the HU Cross Country Course was presented by the New Haven Athletic Director for September 28, 2024, October 19, 2024, and October 26, 2024.** Board Member Lisinicchia made a motion to approve the events, seconded by Board Member Albertson. Motion passed 3-0.

Special Event request for **Christmas in the City - Downtown Huntington on November 30, 2024 was presented by Chamber of Commerce Executive Director.** Board Member Lisinicchia made a motion to approve the event, seconded by Board Member Albertson. Motion passed 3-0.

Joel Buzzard, Hoosier Real Estate, requested that the **sidewalk be closed in front of his office on Market Street during renovations.** The dumpster will be moved to the sidewalk to drop debris from the upstairs windows directly into the dumpster for a few days next week. Board Member Lisinicchia made a motion to approve the sidewalk closure subject to specific dates being provided to the City, seconded by Board Member Albertson. Motion passed 3-0.

Communications Director Kevin Krauskopf **presented a contract to engage an independent contractor for translation services for City documents and forms.** Board Member Lisinicchia made a motion to approve the contract and allow the Mayor to sign, seconded by Board Member Albertson. Motion passed 3-0.

PUBLIC HEARING: Board Member Bonbrake opened the public hearing for 455 Crescent Avenue, with no one wishing to speak, Board Member Bonbrake closed the public hearing.

ORDER OF ENFORCEMENT:

Commissioner Paul reported that **455 Crescent Avenue** has 9 unsafe, 9 minimum housing and 16 corrective measures with a deadline of October 7, 2024. The new owners have not yet received a tax deed, Commissioner Paul recommends affirming the Order of Enforcement with a deadline of October 7, 2024. He will get an update from the probable new owner, Good Faith Happenings, concerning a possession date. Board Member Lisinicchia made a motion to affirm the Order of Enforcement, seconded by Board Member Albertson. Motion passed 3-0.

STATUS UPDATE:

Commissioner Paul reported that the **garage (only) at 422 Frederick Street** has 12 unsafe, 12 corrective measures with a deadline of August 30, 2024. Commissioner Paul has communicated with the owner, Kathleen Bartrom, who is trying to sell the property. He recommends extending the Order of Enforcement to October 7, 2024 and authority to seek demolition bids for the garage only to be opened at the October 7, 2024 board meeting, in the event the property does not sell. Board Member Lisinicchia made a motion to extend the Order of Enforcement and seek demolition bids for the October 7, 2024 meeting, seconded by Board Member Albertson. Motion passed 3-0.

ACCOUNTS PAYABLE:

Board Member Albertson moved to pay the bills as presented, seconded by Board Member Lisinicchia. Motion passed 3-0. Documentation signed.

ADJOURNMENT:

Board Member Lisinicchia moved to adjourn, seconded by Board Member Albertson. Motion passed 3-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

By _____ as Mayor and
Richard Strick Member

By _____ as Member
Danielle Albertson

By _____ as Member
Megan Bonbrake

By _____ as Member
Anthony Lisinicchia

ATTEST:

Christi McElhaney as Clerk-Treasurer