

REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
November 4, 2024

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, November 4, 2024, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Also present: Shad Paul, Building Commissioner; Adam Cuttriss, Director of Public Works and Engineering Services; Annette Carroll, Director of Operations; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING: Board Member Albertson made a motion to approve minutes of the October 21, 2024, regular meeting, seconded by Board Member Bonbrake. Motion passed 4-0. Minutes signed.

OLD BUSINESS: None.

NEW BUSINESS:

Special Event request for **Zack Ruble Triathlon at Lake Clare facility and surrounding area on June 8, 2025**. Board Member Bonbrake made a motion to allow the request, seconded by Board Member Albertson. Motion passed 4-0. Mayor Strick asked Mr. Ruble to check back closer to the date of the event to verify any construction in the area for parking instructions.

Bobby Kemp, Huntington Visitors Bureau **requested sidewalk closure in front of 407 N Jefferson Street for façade painting**. Board Member Lisinicchia made a motion to approve the sidewalk closure for 7 days starting November 5, 2024 and pending weather, seconded by Board Member Albertson. Motion passed 4-0.

BPWS Resolution 2024-10: Speed Limit in School Zone. Director Cuttriss requested that the maximum speed limit be reduced to 25 mph on 500N and Stults Road near Crestview Middle School and the YMCA due to increased pedestrian traffic in the area. Board Member Bonbrake moved to approve BPWS Resolution 2024-10, seconded by Board Member Lisinicchia. Motion passed 4-0. Resolution signed.

Director Carroll requested an exception to the City's employee vacation policy to provide a new employee two weeks of vacation from the start of employment. The administration would like to extend the offer of volunteer coordinator to a prospective employee and that prospective employee requested two weeks of vacation from the start, waiving the waiting period as stated in the employee handbook. Board Member Albertson made a motion to grant the exception to the vacation policy, seconded by Board Member Lisinicchia. Motion passed 4-0.

BPWS Resolution 2024-11: Disposition of Personal Property. Requesting the sale of the 2013 Rosenbauer Fire Truck by sealed bids due to not receiving any qualifying bids through GovDeals. Board Member Albertson moved to approve BPWS Resolution 2024-11, seconded by Board Member Bonbrake. Motion passed 4-0. Resolution signed.

ORDINANCE ENFORCEMENT:

STATUS UPDATE:

Commissioner Paul stated he has spoken to the owner of the property at **49 & 53 East Market Street**. He stated the slate shingles should be repaired by the November 18, 2024 date. He has also spoken with McGuff Roofing and they plan to complete the work by the deadline.

MISCELLANEOUS: None.

ACCOUNTS PAYABLE:

Board Member Albertson moved to pay the bills as presented, seconded by Board Member Lisinicchia. Motion passed 4-0. Documentation signed.

ADJOURNMENT:

Board Member Lisinicchia moved to adjourn, seconded by Board Member Albertson. Motion passed 4-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

By _____ as Mayor and
Richard Strick Member

By _____ as Member
Danielle Albertson

By _____ as Member
Megan Bonbrake

By _____ as Member
Anthony Lisinicchia

ATTEST:

_____ as Clerk-Treasurer
Christi McElhaney