

**REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA**  
**BOARD OF PUBLIC WORKS & SAFETY**  
**December 16, 2024**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, December 16, 2024, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

**CALL TO ORDER:** Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Also present: Bryn Keplinger, Director of Community Development and Redevelopment; Cory Boxell, Police Chief; Annette Carroll, Director of Operations; Shad Paul, Building Commissioner; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

**MINUTES OF PREVIOUS MEETING:** Board Member Albertson made a motion to approve minutes of the December 2, 2024, regular meeting, seconded by Board Member Lisinicchia. Motion passed 4-0. Minutes signed.

**OLD BUSINESS:** Director Keplinger, after review of the materials received, recommended awarding the Little River Bank Stabilization Project to ECI. Board Member Lisinicchia made a motion to award ECI the project, seconded by Board Member Albertson. Motion passed 4-0.

**NEW BUSINESS:**

Mark Wickersham, Executive Director of Huntington County United Economic Development Corporation (HCUED), **presented HCUED's 2024 Annual Report and the proposed 2025 Contract between HCUED and the City.** Board Member Bonbrake made a motion to approve the contract and authorize the Mayor to sign, seconded by Board Member Lisinicchia. Motion passed 4-0. Mayor signed.

Director Keplinger presented the **2025 Historic Review Board Agreement between the City and Shannon Zuercher** for approval. Board Member Lisinicchia made a motion to approve the agreement, seconded by Board Member Albertson. Motion passed 4-0. Agreement signed.

**Board of Public Works and Safety Resolution 2024-13: "Disposition of Personal Property"** was presented to sell a 2008 Utility truck through GovDeals. Board Member Albertson made a motion to approve the BOW Resolution 2024-13, seconded by Board Member Bonbrake. Motion passed 4-0. Resolution signed.

**Director Carroll presented the ME Simpson 2025 Agreements for leak detection and meter testing of the City's water distribution system.** Board Member Lisinicchia moved to approve the ME Simpson agreements, seconded by Board Member Bonbrake. Motion passed 4-0. Board signed the agreements.

**Police Chief Boxell requested a new truck purchase through the municipal bid program.** This truck will replace the detective vehicle that was totaled when the officer hit a deer on the

highway coming back from training. Board Member Lisinicchia made a motion to authorize the purchase, seconded by Board Member Albertson. Motion passed 4-0.

**ORDINANCE ENFORCEMENT:**

**STATUS UPDATE:** Commissioner Paul presented **an update on 422 Frederick Street**. The new owners, Brice and Teresa Kaylor, have completed most improvements to the garage. Commissioner Paul recommends **extending the deadline 60 days to February 17, 2025**. Board Member Lisinicchia made a motion to **modify the Order of Enforcement accordingly**, seconded by Board Member Albertson. Motion passed 4-0.

Commissioner Paul presented an **update on 455 Crescent Avenue**. The new owner does not yet have possession as they are still waiting for the Court to authorize issuance of the tax sale deed. Commissioner Paul recommends **extending the Order of Enforcement for 60 days to February 17, 2025 to allow that process to complete**. Board Member Lisinicchia made a motion to **modify the Order of Enforcement**, seconded by Board Member Albertson. Motion passed 4-0.

**MISCELLANEOUS:** None.

**ACCOUNTS PAYABLE:**

Board Member Albertson moved to pay the bills as presented, seconded by Board Member Lisinicchia. Motion passed 4-0. Documentation signed.

**ADJOURNMENT:**

Board Member Lisinicchia moved to adjourn, seconded by Board Member Bonebrake. Motion passed 4-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &  
SAFETY, City of Huntington, Indiana

By \_\_\_\_\_ as Mayor and  
Richard Strick Member

By \_\_\_\_\_ as Member  
Danielle Albertson

By \_\_\_\_\_ as Member  
Megan Bonbrake

By \_\_\_\_\_ as Member  
Anthony Lisinicchia

ATTEST:

\_\_\_\_\_ as Clerk-Treasurer  
Christi McElhaney