

**REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
February 3, 2025**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, February 3, 2025, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake and Anthony Lisinicchia. Also present: Annette Carroll, Operations Director; Building Commissioner, Shad Paul; Director of Public Works and Engineering, Adam Cuttriss; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING: Board Member Lisinicchia made a motion to approve the minutes of the January 21, 2025 regular meeting, seconded by Board Member Albertson. Motion passed 4-0. Minutes signed.

OLD BUSINESS: None.

NEW BUSINESS:

Humane Society 2024 Report. Executive Director Jenna Strick gave a presentation on the statistics relating to the work being done by the Humane Society in 2024. The report was accepted unanimously.

Director Cuttriss presented the fire alarm monitoring contract renewal. This contract with New ERA will cover three buildings for 3 years at a cost of \$540 per year per location. Board Member Lisinicchia made a motion to approve the contract, seconded by Board Member Albertson. Motion passed 4-0.

Police Chief Boxell presented the canine handler contract to be used by the Police Department once a Canine Handler (officer) is chosen and a canine has been acquired. Board Member Lisinicchia made a motion to approve the contract, seconded by Board Member Bonbrake. Motion passed 4-0.

Director Carroll presented the 2025 Humane Society Service Agreement. Board Member Bonbrake made a motion to approve the 2025 Humane Society Service Agreement, seconded by Board Member Albertson. Motion passed 4-0. Agreement signed.

PUBLIC HEARING: Mayor Strick opened the public hearing for 18 Whitestone Street, with no one wishing to speak, Mayor Strick closed the public hearing.

ORDINANCE ENFORCEMENT: Commissioner Paul reported on **18 Whitestone Street:** the contract buyers have been in touch with him and have notified the 18 Whitestone Land Trust property owner that they are walking away from the property. There are 11 unsafe, 17 minimum housing and 22 corrective measures for compliance with a deadline of February 13, 2025. There has been no contact from the property owner, 18 Whitestone Land Trust, at this time. Board

Member Lisinicchia made a motion to **affirm the Order of Enforcement and seek demolition bids to be brought to the March 17, 2025** Board meeting, seconded by Board Member Bonbrake. Motion passed 4-0. After further discussion, Board Member Lisinicchia made a motion to **assess a \$2,500 fine to the property owner if they do not respond by the February 13, 2025 deadline**, seconded by Board Member Albertson. Motion passed 4-0.

STATUS HEARING: The owner of **245 Riverside Drive, Skyline Investor Group LLC**, has not been in contact with Commissioner Paul to date. The deadline is today, February 3, 2025. There are still 13 unsafe, 15 minimum housing and 13 corrective measures of compliance on the property. Board Member Lisinicchia made a motion to **seek demolition bids to be brought to the March 17, 2025 board meeting and to assess an additional \$1,500 fine for willful failure to comply**, seconded by Board Member Albertson. Motion passed 4-0.

MISCELLANEOUS: None.

ACCOUNTS PAYABLE:

Board Member Lisinicchia moved to pay the bills as presented, seconded by Board Member Bonbrake. Motion passed 4-0. Documentation signed.

ADJOURNMENT:

Board Member Lisinicchia moved to adjourn, seconded by Board Member Albertson. Motion passed 4-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

By _____ as Mayor and
Richard Strick Member

By _____ as Member
Danielle Albertson

By _____ as Member
Megan Bonbrake

By _____ as Member
Anthony Lisinicchia

ATTEST:

_____ as Clerk-Treasurer
Christi McElhaney

These minutes were approved on February 18, 2025. A signed physical copy is available by request in the City Clerk-Treasurer’s Office.