

Event Date: _____

Deposit	\$70	receipt #	_____	Date	_____
Rental fee(full day)	\$428.00				
Receipt #	_____	Date	_____		



Sunken Gardens Rental Agreement and Permit

Name _____
 Address _____
 City _____ State _____ Zip _____
 Phone _____
 Wedding/Event Location: _____
 Time of Wedding/Event: _____

\$70.00 deposit is refunded through the Clerk-Treasurer’s office and could take up to 30 days to receive.

- *The park itself will remain open to the public
- *If inclement weather occurs on the date shown above, then an alternate date may be reserved, pending availability.
- *All rentals are final. Cancellations are only allowed 30 days or more before scheduled event.
- *Additional tent or structures may be put up with prior approval from the Park Department.
- * Music must be played at a level that is not disruptive to other park patrons or nearby residents.
- ***Alcoholic beverages are not allowed (Huntington City Ordinance # 15-C-94)**
- *All trash should be placed in barrels provided or can be moved by renter.
- *No trash should be left on the grounds or surrounding area, including but not limited to: water balloons, streamers, **and decorative rose petals or any other decoration put on the ground.**
- *Any fastening devices used to attach banners and such should be pulled/removed from the structure. This includes staples, tape, tacks, nails, etc....

I have read and agree to the above and assume responsibility for the above property on the date shown as “date of event”. I agree my party will be held responsible for damages to the park grounds and it’s contents, from my party’s use, over and above the rental fee.

Signed _____

Date _____

Important Phone Numbers:
 Police Dispatch 356-7110
 or Emergency 911

For Park Assistance: 260-358-2323 (during office hours Mon-Friday from 8am -4pm) or 260-388-7538 (all other times)