

BPW&S RESOLUTION 2025-7

Synopsis: This resolution, if adopted, would amend Section 7 – Holiday and Vacation Policy in the City of Huntington, Indiana Employment Handbook.

A RESOLUTION OF THE BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF HUNTINGTON, INDIANA

WHEREAS, the Board of Public Works and Safety (“Board”) of the City of Huntington, Indiana, in meeting duly assembled finds that:

WHEREAS, upon receipt of information it considers sufficient, it is appropriate for the Board to amend the provisions of Section 7 – Holiday and Vacation Policy of the City of Huntington, Indiana Employment Handbook effective January 1, 2025; and

NOW, THEREFORE, BE IT RESOLVED THAT Section 7.3 of the City of Huntington, Indiana Employment Handbook is amended by deleting that section and replacing it with the following:

“7.3 Vacations. “All vacations shall, for purpose of vacation accrual, use January 1 as the anniversary date for all employees. For existing employees and except as otherwise provided for herein, the following vacation schedule shall apply:

<u>LENGTH OF CALENDER YEAR SERVICE</u>	<u>VACATION TIME</u>
Less than one year	See below*
First of January following hire date	5 days
Beginning of 2 nd year & through 4 years	10 days
Beginning of 5 th year & through 9 years	15 days
Beginning of 10 th year & through 14 years	20 days
Beginning of 15 th year	25 days

*5 days if hire date is before July 1; 3 days if hire date is on or after July 1.

Notwithstanding the foregoing schedule, any employee who had more than twenty-five (25) days of vacation time in 2013 shall continue to be allowed that amount of vacation, but no more, so long as there is continuous service with City.”

BE IT FURTHER RESOLVED that the Mayor, or his designee, has the authority to do such things and distribute documents as is necessary to implement this resolution.

BE IT FINALLY RESOLVED this resolution is effective immediately upon its approval.

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Approved this ____ day of _____, 2025.

APPROVED

BOARD OF PUBLIC WORKS & SAFETY
City of Huntington, Indiana

By _____ as Mayor and
Richard Strick Member

By _____ as Member
Danielle Albertson

By _____ as Member
Megan Bonbrake

By _____ as Member
Anthony Lisinicchia

ATTEST:

_____ as Clerk-Treasurer
Christi A. McElhaneý